



Bampton Town Council - Fair Committee

The minutes of a meeting of the Bampton Fair Committee held on Monday 7th September 2026 at 5.00pm in the Bampton Town Council Office, 54 Newton Square, Bampton.

Present: Cllr's R White (Chair), B Boyles, R Brooker, S Fouracres and R Grabke, Mr P James, Mr H Saxby and Mr E Tanner.

Cllr N Bull joined part of the meeting by Microsoft Teams.

In attendance: the Clerk, Mrs J Larcombe.

1) Apologies and acceptance for absence. Apologies were accepted from Cllr L Bull.

2) Declarations Of Interest. No declarations.

3) Public Discussion. No members of the public present.

4) Minutes. The minutes of the meeting held on the 27th July 2026 were agreed as an accurate record of the meeting and they were duly signed by the Chair.

5) To give feedback on:

5.1: Stalls bookings

Lots more stall bookings have come in since the last meeting but lots of previous stall holders haven't replied to emails about booking stalls.

The craft marquee is now full (15 stalls - 58ft). If anyone else applies for a craft stall they will be offered one in the Church as they only have 7 stalls booked. There are 49 street stalls booked and that includes 2 meat vans and Blakes Coaches.

The Riverside Hall is also full.

5.2: To agree in what circumstances stall fees will be waived or reduced. Due to concern about the fair covering its costs it was agreed there would be no free stalls.

5.3: Produce and Craft Fair. Mr James reported this was full. Mrs Brooker was thanked for her hard work on this. There will be a different judge for each category and small prizes for each class.

All the information for stalls and the Produce and Craft Fair will be sent out at the same time.

5.4: Entertainment. Higher Beings Circus have been booked. Timings need to be agreed and posted on social media. Photos are available on their website.

Mr James reported that he had seen the sheep show (a suggestion for entertainment at a previous meeting) at another event. It would need a space 18m long and 16m wide.

The Scouts have booked the climbing wall and they will take the proceeds. Cllr White will check they have got enough people to man it and collect money. If they haven't help will be given to put a rota together.

5.5: Musical entertainment and mobile stage. Musical entertainment will start at 10.30am. The mobile stage has been booked and a 25% deposit paid.

The stage banner with Doug Parish's photo on has been done. Mr Tanner will say a few words at 10.20am to remember him and his wife will be invited.

Mr Tanner gave a breakdown of the costs of the acts he and Mr Saxby have booked:

Jason Toff - £150

Wiveliscombe Ukelele Band - £150

Sweethearts - £400

Misplaced Blazers - £250

Exeter Street Band - £180

George Bilby - £150

Adam Padgett Band - £150

Total £1430 (Budget £1500)

Mr Saxby will email timings, names and contact details to Cllr White as soon as possible.

Posters will be put up around the town to publicise.

5.6: Stewarding. Cllr White and Cllr Fouracres will liaise on this. A briefing for stewards will be held on 27th October at 6pm in the community room at the fire station, Cllr Boyles will book the room.

5.7: Road closure arrangements/signing of diversion routes. Banners will be checked. Two new banners have been designed and just need to be printed.

Four Seasons have been booked to put out signs on 28th October.

Cllr Bull was asked to design a cone ranger logo to go on the bibs that will be worn while putting out and taking in the no parking cones.

5.8: Publicity. Cllr Boyles continues to do a great job with publicity on Facebook and Instagram and will continue with this.

Details of sponsors will continue to be added to the website.

5.9: Financial Report. A financial report was circulated. Cllr Boyles has sent out more emails to potential sponsors but has not received anything back yet. To date £1,600 of sponsorship has been received.

Stall fee payments are £3,030.

A public meeting at the Community Hall will be scheduled for November (19th suggested) to discuss the future of the fair.

5.10: Any other items: Cllr White is trying to arrange a meeting with the Deveys to discuss arrangements for the funfair.

The Swan has reopened and they have plans for the day of the fair. A new site will need to be found for the Young Farmers pop up bar. The area by Seddons was suggested.

Cllr White will chase MDDC for confirmation that the streets will be cleaned and bins collected on Friday 30th October, the day after the fair.

A marquee has been booked for the school PTFA but they need to confirm that they will be able to man it. If they are unable to, it will be cancelled.

There has been a post on social media to let people know about the firework display at 6.30pm on fair day which will last approximately 7 minutes. There will be further publicity to make people aware.

6) Date of the next Fair Committee meeting. Monday 5th October at 5pm.

The meeting closed at 6.05pm.

Signed:
Chair

Date:

**Report for 7th September
meeting**

	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Actual	Variance	+/- Under/overspend		
Stall Fees brought forward 2025-26	1030.00	1,030.00	0.00			0.00	0%	
Stall fees 2026-27	3750.00	3030.00	-720.00			-720.00	-99%	
Bampton Fair Sponsorship	6500.00	1600.00	-4900.00			-4900.00	-87%	
Funfair	1250.00	0.00	-1250.00			-1250.00	-100%	
From Bampton Town Council	4000.00	4000.00	0.00			0.00	0%	
Budget	16530.00	9660.00	-6870.00					
Advertising & Publicity				75.00	35.00	40.00	40.00	53%
Ambulance/First Aid				750.00	0.00	750.00	750.00	100%
Bampton Fair Miscellaneous				200.00	0.00	200.00	200.00	100%
Business Rates for Fair				607.75	302.75	305.00	305.00	50%
Entertainment Costs				5000.00	0.00	5000.00	5000.00	100%
Marquee & Toilet Hire				3400.00	0.00	3400.00	3400.00	100%
Musical Entertainment including stage				3500.00	498.75	3001.25	3001.25	86%
Firework display				1500.00	312.50	1187.50	1187.50	79%
Signs & Printing				800.00	0.00	800.00	800.00	100%
Stewarding/Radios				500.00	0.00	500.00	500.00	100%
Traffic Costs				240.00	0.00	240.00	240.00	100%
Totals	33060.00	19320.00	13740.00	16572.75	1149.00	15423.75		