



Bampton Town Council - Fair Committee

DRAFT MINUTES

The minutes of a meeting of the Bampton Fair Committee held on Monday 2nd February 2026 at 5.00pm in the Bampton Town Council Office, 2 Newton Square, Bampton.

Present: Cllr's R White (Chair), B Boyles, R Brooker, N Bull, S Fouracres and R Grabke. Mr P James, Mr D Parish and Mr E Tanner,

In attendance: the Clerk, Mrs J Larcombe.

1) **Apologies and Acceptance for Absence.** Apologies accepted from Cllr L Bull.

2) **Declarations Of Interest.** No declarations.

3) **Public Discussion.** No members of the public present.

4) **Minutes.** The minutes of the meeting held on the 5th January 2026 were agreed and signed.

5) **To give feedback on:**

5.1: Stalls. Stall bookings are coming in and no one has quibbled over the increase to the stall fee. Each time an email is sent out more applications are received. Three applications have been received for the craft marquee, one for the Church and twelve for the street. Both Catley meat lorries will be coming.

All stall booking details have been added to Microsoft TEAMS.

The Church need to push to get applications.

5.2: Entertainment. Cllr White has spoken to the Midland Entertainment & Management Agency who last year's main act was booked through but they only seem to have similar acts.

The Brass Band are unable to attend as members will be at work. A samba band was suggested.

Suggestions such as Pink Bubble, Sheep Show, Granny Tarismo and Elephants on Parade were put forward. A magician using the stage was another suggestion.

The money could be put into more, smaller acts.

Cllr Boyles has spoken to a young person who she saw busking and he and his parents were interested in him busking at the fair. More buskers could be invited and a dedicated spot could be used for them

5.3: Musical entertainment and mobile stage. Slick Events Ltd have quoted £1,995 + VAT to provide a stage and it was agreed to accept the quote.

Action: RW to book the stage.

Mr Tanner has spoken to three performers and suggested using the Wivelele Ukele Band and Jason Toff again. Bolero, a Country and Western band, was another suggestion. He thought they would charge £350 to £400 and was asked to get a quote.

Action: ET to get a quote from Bolero.

Mr Parish and Mr Tanner will introduce the entertainers and arrangements from there will be made by other members of the team.

It was suggested that Sam Curtis should be persuaded to play the organ in the Church during the day.

5.4: Extending into the evening. To finish with the firework display at 6.30pm.

5.5: Stewarding. Radios to be booked. Extra radios can be booked at £7/radio. SF and RW to liaise over timing.

New stewards welcome. The Community/Wellbeing Event in early May to be used to recruit volunteers.

Action: SF to book the radios.

5.6: Parking (Public, stallholders and entertainers). Public parking will be available at the Recreation Field.

Parking for entertainers will be at Castle Grove. The climbing wall booked by the Scouts will be at the bottom of Castle Street and entertainers arriving to unload equipment need to avoid.

There will also be parking at Dunham House.

5.7: Road closure arrangements/signing of diversion routes. The Clerk to start the process. Check what signage DCC legally expect to be put out on the day.

Another sign is required at Lodfin.

Specialist Medical Transport to be parked across the entrance to Frog Street in Castle Street.

5.8: Publicity. Flags and banners to be put out on the weekend of 26th & 27th September. Thanks to Cllr L Bull and Castle Grove Nursing Home for help with this. Light weights on the flags will be experimented with.

5.9: Toilets, marquees, waste collection. The portable toilets from Exmoor Luxury Loos have been booked.

MDDC waste collection has been booked.

The Riverside car park has been booked. The hall will open on the day for stalls. The Fair Committee will not receive any income from the stalls and Bampton Town Council will not be charged for the car park.

It was agreed to accept a quote of £2653 + VAT from Devon & Somerset Marquees for marquees for both locations.

Action: RW to book the marquees.

5.10: First Aid. Specialist Medical Equipment Ltd have been booked.

5.11: Any other areas. Cllr White gave three options for the firework display but it was agreed to go with the same type and length of display as 2025.

NB and RW will do a round robin email and the time of the firework display (6.30pm) will be publicised on Facebook giving as much notice as possible.

The Council's Financial Regulations are being reviewed and the Fair Committee will be able to agree payments up to the value of £3,000, subject to having enough money in their budget.

8) Date of the next Fair Committee meeting. Monday 2nd March at 5pm.

Signed:
Chair

Date: