

Bampton Fair Committee

DRAFT MINUTES

**The minutes of a meeting of Bampton Fair Committee held on Monday 7th July 2025
at 5.15 pm in the LARC**

Present: Cllr N Bull (Chair), Cllr B Boyles, Cllr R Brooker, Cllr S Fouracres, Cllr R Grabke, Mr E Tanner, Mr P James and Mr D Parish.

In attendance: the Clerk, Mrs J Larcombe.

- 1) Apologies and Acceptance for Absence.** Apologies were accepted from Cllr's R White. L Brock and L Bull.
- 2) Declarations Of Interest.** None.
- 3) Public Discussion.** No members of the public present.
- 4) Minutes – to agree and sign the minutes of the meeting held on the 2nd June 2025.** The minutes were agreed as an accurate record of the meeting and they were duly signed by Cllr N Bull, Chair of the meeting.
- 5) Update on booking entertainment acts.** Cllr White had circulated a funding update by email prior to the meeting. Projected costs are:

EVENT/ITEMS	EXPECTED COST inc VAT
Punch & Judy/PTFA area	£250.00
Fire Eater, two shows	£610.00
Marvellous Eventures/PTFA area	£750.00
60 x Printed flags (LOGO?) 150cm x 90cm using existing poles	£1,197.00
9 x Direction Banners as per Nick Bull email	£432.00
9 x 9 x Chapter 8 barriers for above banners	£242.91
Ambulance staff for longer hours	£750.00
Stage	£1,914.00
Bike Display	£1,750.00
Marquees	£1,500.00
Toilet hire	£798.00
Raynet	£1,200.00
Silent Disco	£500.00
Musical acts	£1,500.00
Road Closure	£280.00
Total	£13,673.91

The plan is to extend entertainment into the evening and there has been good feedback from stall holders. The silent disco has been booked and the PTFA marquee will be repurposed for the evening. Something new like this is needed to try and get people into the town for the evening. Charitable status has been applied for with the expectation that the costs of running the fair will be met from grant funding rather than having to once again ask local businesses for donations. Charitable status has not been confirmed yet and at this point there is concern that time is getting on to obtain enough grant funding to cover the costs. Sam Thomson has made two applications for funding. One is £2,500 and the other is £5,000. Some large businesses have been identified as possible sources of funding and confidential conversations are being held. There will be an

opportunity

for them to fund specific things such as the staging or fireworks.

Funding will impact on arrangements for a stage and how long musicians will play for.

- 6) **To discuss the quote for staging.** A quote of £1,914 for a mobile stage has been received and this includes a mobile engineer. Musicians would only need to bring their instruments. The trailer is 6' by 4' but they haven't said how wide the stage is. There is 7 metres available outside of the laundry. Musicians could use a marquee on the side for changing etc. The committee could not decide whether to book as the total amount of funding is uncertain. A deposit of 25% is required with a booking. This will be discussed again at the next meeting on 4th August.
- 7) **To receive an update on musical entertainment.** To book a band for the evening will cost about £350. A budget of £1,500 was agreed for entertainment during the day and that has not been exceeded. No more can be done until there is news on funding.
- 8) **Update on stall holders' applications.** Forty stall bookings received so far. Another email reminder will be sent out and there will be another push on social media.
- 9) **To agree the logo for the flags.** It was agreed to use the BTC logo on the flags and to go ahead and order them. They will be put up using the Christmas tree supports.
- 10) **Any other arrangements.** Raynet have been booked. It was agreed to purchase the directional banners at a cost of £400.00.
- 11) **Update on promotion for the fair.** Cllr Boyles is doing a good job on Facebook. Information about the main acts is on the website. Promotion is usually based on sponsorship but the committee isn't asking local businesses for sponsorship this year.
- 12) **Update on the fair becoming a charity.** No decision yet and everyone is keeping their fingers crossed. There will be a lot of benefit from becoming a charity.
- 13) **Date of the next Fair Committee meeting.** Monday 4th August 2025 at 5pm. Cllr Grabke gave her apologies. The meeting will be held at the Council's new office.