

Minutes of the meeting of the Charter Fair Committee held on Wednesday 2nd March 2022, 5pm in the LARC building.

Present: Cllr. White (Chairman); Cllr. Fouracres; Cllr. N. Bull; Sara Small; Tony Conway; Tony Mount; Judi Thomas; Penny Clapham (Clerk); Steve Caddy.

1) Apologies and Acceptance for Absence:

2) Declarations Of Interest: In accordance with the Code of Conduct, Council members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Fair Committee to consider on a future agenda.

4) Minutes – the minutes of meeting held on 2nd February 2022 were agreed and signed by the Chairman as a true record.

5) Planning for 2022 –

- i. To receive quotes for renting one large marquee to be placed on the Riverside car park from the Tuesday to the Friday of Fair week, thus not using the car park for a whole week as in the past. **Cllr. White.** April meeting for follow-up.
- ii. Spreading the workload between more committee members. Start to think about the logistics of cones and signs; possibly teams to do this in the future. Divide the fair into sections. Steward rota/Penny to circulate the current task chart.
- iii. Sourcing more stewards to help on the day – how to take this forward. Suggested to mention to scout group to ask their parents; same with the school.
- iv. The list of signs and where they are placed on the roads – has this now been compiled? April agenda.
- v. Rowland Devey has replied to the offer of a 3 year agreement. This is at a fixed charge of £1200 for the 3 years provided suitable rides are brought and there is a reduced charge on the Wednesday evening for the Town. To agree actions. Contact Mr. Devey nearer to the date of the fair regarding the rides.
- vi. Booked for 2022: Intrepid Medical/Contact Radio/Man of Magic (Ozzy D)/Punch & Judy (Gary Wilson)/Rainbow Gecko, bubbles and face painting. Friends of Bampton School to run the Riverside Hall events and catering.
- vii. Updated application forms circulated for discussion prior to this meeting. Amendments suggested and the application form will be re-circulated for further comments.
- viii. To discuss any further points pertinent to the forthcoming Fair in October. Some sort of action at the toll house end of town. Possibly the chicken auction. Update the logo – graphic designer required.
- ix. Comparison for credit/debit card payments between Square (used previously) and Sum Up. Agreed to go with Sum Up.

Meeting closed at 5.58pm

Signed..... Date.....

The next Committee meeting will be held on 5th April 2022 at 5.00pm.