

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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26th May 2020

To all Councillors.

You are hereby summoned to attend a virtual Meeting of Bampton Town Council to be held Wednesday 3rd June 2020 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

Penny Clapham
Clerk to the Council.

<https://us02web.zoom.us/j/83218624255?pwd=bDVXY3oyQzdVNIJ5bVJoTXNxZjIDUT09>

AGENDA

- 1) **Apologies and Acceptance for Absence:**
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
- 4) **Chairman's Report (for information only) -**
- 5) **County & District Councillor reports:-**
- 6) **Minutes – to approve the Minutes of the meeting held on the 6th May 2020.**
- 7) **Grant Application** – to consider the request for a grant of £1,000 from Exmoor Studios CIC.

8) Motte & Bailey Play Area – to receive an update. To agree actions and associated expenditure.

9) Open Spaces reports –

- i. To discuss best methods of keeping the brambles under control at the Recreation Field.
- ii. To confirm the works requested by Colin Fagg from the DCC approved contractor, on various footpaths, to be carried out – estimated value £720.00. There is £631 in the P3 budget.
- iii. To re-look at the handyman/lengthsman task sheet (circulated prior to this meeting).
- iv. Redundant lime kiln – to receive a report on this kiln from the Clerk.

10) Bampton Charter Fair – to receive an update from the Fair Committee.

- a) Agreement between Exmoor Rotary Club and Bampton Town Council for 3 years from 2021 to 2023 inclusive. Circulated prior to this meeting to the councillors.

11) Plastic Free Bampton – to receive an update from Cllr. L. Bull.

12) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 20/00677/CAT Notification of intention to remove 1 willow tree within conservation area, 3 Frog St., Bampton.
- b) 20/00665/LBC LBC (part retrospective) for internal alterations including removal and replacement of staircase with associated partition; external alterations including installation of 3 replacement doors and a front and rear window.
- c) 20/00732/HOUSE Erection of single storey extension following removal of conservatory, Higher Court Green, Bampton.
- d) 20/00709/FULL Conversion of barn and associated buildings to dwelling and alterations to vehicular and pedestrian access (revised scheme), Higher Arthurs Hayne, Bampton.

Planning Decisions:

- a) 19/01804/FULL Erection of replacement agricultural building, Lower Rill, Shillingford.
APPROVED
- b) 20/00419/FULL Retention of riding arena and change of use of agricultural land to mixed agricultural and equestrian use, Lodfin Wood Farm, Morebath.
GRANTED

13) FINANCE:

Expenditure:	Hedgerow Print (leaflets)	£133.00	Card
	Exmoor Studios CIC (forward grant)	£1,000.00	BACs 22/05
	Employment May (inc. salary increase from 1 st Jan 2020)		
		£630.20	BACs
	P. Jones (strim & spray Motte)	£1,200.00	BACs
	Lee Accounting internal audit fee	£240.00	BACs
	B. Littlewood – toilet cleans	tba	
	Four Seasons grass cuts	£479.99	BACs
	SWWater Toilets (est)	£111.84	DD
	SSWater Old Store (est)	£42.02	DD
Income:	EDF refund at Toilets	£559.33	DD
	Locality Grant (Exmoor CIC)	£1,000.00	DD

Bank Reconciliation circulated to all councillors.

Council to resolve to accept the receipts and payments account.

14) Asset Register Policy - Policy detailing the method of Council's asset valuations to be agreed.

15) Memorialisation Policy and Agreement – to be considered and agreed.

16) PSPO consultation from Mid Devon DC with reference to the control of dogs – ends 6th July.

17) Local Flood Risk Strategy Update – comments if applicable.

18) Clerk's report

a) Insurance documents received from BHIB.

b) Have enquired from CIL regarding the S106 monies for the Orchard – CIL are waiting formal validation and approval. Ongoing.

c) Abandoned car in Council's car park – to receive an update.

d) Internal Audit completed with no issues raised.

Items for Information

The next Council meeting is on 1st July 2020 at 7.00pm.

ConnectMe Devon (sent 18/05)

NALC Executive Bulletin (sent 18/05)

Roadmap (sent 18/05)

DALC newsletter 31 (sent 22/05)