



Bampton Town Council

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2nd September 2026

To all Councillors.

You are hereby summoned to attend a Meeting of Bampton Town Council to be held in the LARC building on Monday 7th September 2026 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Clerk to the Council

AGENDA

1. **Apologies and Acceptance for Absence:**
2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that at any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
3. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
4. **People's Emergency Briefing:** to confirm the arrangements for the showing of the film at the Riverside Hall on Friday 18th September at 7pm and publicity.
5. **Planning**
 - a) **Planning applications** - Mid Devon District Council has asked for observations from the Town Council on the following planning application:
26/00851/House Revised Drawings Proposal: Erection of a balcony and door from dwelling. Location: 14 Bouchier Close, Bampton.
26/01014/Full Proposal: Retention of two caravans in connection with existing tourism accommodation. Location: New Park Lodges, New Park, Bampton.

26/01036/CAT Proposal: Notification of intention to crown reduce yew tree on garden side by 1.5-2m, reduce height by 2.5-3m and reduce field side by 2-2.5m within the conservation area. Location: The Old House, Frog Street, Bampton.

26/01044/HOUSE Erection of a single-storey side extension and entrance porch; alterations to fenestration and external finishes; extension and conversion of garage with replacement roof and increased ridge height; installation of photovoltaic panels; and associated landscaping, drainage and external works Location: Summerfield, High Street, Bampton

26/01077/Full Proposal: Change of use of agricultural land to equestrian use and erection of a stable building. Location: Land at NGR 299000 124330 Lower Rill Farm, Shillingford.

26/01168/Full Erection of timber building for the storage of land management equipment. Location: Land at NGR 297945 123955 The Elms Barn, Shillingford.

b) Applications for notification only:

26/01022/PNDEM Proposal: Prior Approval for the proposed demolition of a detached bungalow

Location: Higher Kilne Bungalow, Bampton.

26/01124/PNAG Prior Approval for the erection of an agricultural storage building
Location: Land at NGR 299524 124022 Shillingford

26/01125/PNAG Prior Approval for the erection of an agricultural livestock building
Location: Land at NGR 299535 124051 Shillingford

c) Planning Decisions: to note the following decisions made by MDDC

26/00618/House Erection of open sided porch to main house and creation of access steps in existing bank. Location: Middle Rill Barn, Shillingford. Conditional approval

26/00723/House Proposal: Erection of two storey linked extension and alterations.
Location: Mount Lodge, Bampton. Conditional approval

26/00873/CAT Notification of intention to fell one Cypress tree within the Conservation Area. Location: Dunning House, Tiverton Road, Bampton. Approval.

d) To receive an update on the enforcement action taken following the dumping of a large amount of soil in a field at Oakfordbridge.

e) New National Planning Policy Framework and the implications.

f) Any other planning matters.

6. Chairman's Report (for information only) -

7. Reports

a) County Councillor

b) District Councillor

c) Local Government Reorganisation and new warding arrangements

8. Minutes: to approve the minutes of the meeting held on the 6th July 2026 and the Planning Meeting held on 4th August as accurate records of the meetings

9. Road Warden Scheme: To receive an update.

10. Vehicle Activated Signs. To receive an update on the purchase of 2 Vehicle Activated Speed Signs (as agreed with DCC by the Community Speedwatch Group) using funding from the Sheila Howell Legacy.

11. Report from the Charter Fair Committee meeting on 7th September 2026.

12. Open Spaces:

a) To report the marking of two disabled parking bays in the Station Road Car Park has been completed.

13. FINANCE:

a) Payments to be approved

LARC	Hire of room for Council meeting	£24.00
Four Seasons Tree Services Ltd	Monthly grass cutting contract	£803.99
Paul Russell (Parish and Town Audit Service)	Internal Audit	£295.00

b) To approve the Clerk/RFO receiving the National Pay Agreement.

c) To note the receipts and payments for July and August 2026 and bank balances at 31st August 2026 (Appendix A)

d) To note the checking of the bank reconciliations for July and August 2026.

14. Town Council Office: To minute that the Town Council office is now at 5 Newton Squar

15. Policies. To approve:

a) Data Retention Policy

b) Lone Working Policy

16. Date of the next Council meeting – 5th October 2026 at 7.00pm in the LARC building.