



# Bampton Town Council

Clerk: Mrs Jill Larcombe

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29<sup>th</sup> April 2026

To all Councillors.

You are hereby summoned to attend a meeting of Bampton Town Council to be held in the LARC building on **Tuesday** 5<sup>th</sup> May 2026 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

*Jill Larcombe*

Jill Larcombe - Clerk to the Council

## AGENDA

1. **Apologies and Acceptance for Absence:**
2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
3. **Appointment/Confirmation of Committees**
  - a) Planning Committee
  - b) Finance Committee
  - c) HR Committee
  - d) Open Spaces Committee
  - e) Bampton Fair Committee
  - f) Bampton Hall Committee
  - g) Christmas Trees and Lights Committee
4. **Agreement of Committee Terms of Reference**
5. **Appointments**
  - a) Flood Group
  - b) Snow Warden
6. **Approval** of signatories for cheque payments and authorised internet bank payments. To confirm the current signatories are Cllr Fouracres, Cllr N Bull and Cllr Brooker.
7. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.  
A reminder that members of the public are not allowed to raise issues when Council is in committee.

**8. Chairman's Report (for information only) -**

**9. Reports**

- a) County Councillor (to note newly elected councillor
- b) District Councillor

**10. To approve the minutes of the meeting held on the 7<sup>th</sup> April 2026 as an accurate record of the meeting.**

**11. Report from the Charter Fair Committee meeting on 5th May 2026.**

**12. Open Spaces Report:**

- a) Report from the Open Spaces Committee Meeting held on 27<sup>th</sup> April 2026.
- b) To consider acceptance of a quote to replace the gates and fencing around the Millenium Orchard as recommended by the Open Spaces Committee.
- c) To receive an update on the installation of the new play equipment.
- d) To receive an update on the installation of two new metal doors at the toilets.
- e) To receive an update on the marking of two disabled parking bays in the Station Road Car Park.

**13. To consider a request for permission to develop a proposal for a new, heritage asset based on the medieval design of Bampton's Motte and Bailey castle.**

**14. Planning**

**a) Planning applications** - Mid Devon District Council has asked for observations from the Town Council on the following planning application:

26/00601/PNCOU Prior Approval for the change of use of ground floor bakery (Class E) to form a dwelling (Class C3) with the existing first floor flat. Location: Bawdens The Bakers 26 Brook Street Bampton

**b) Planning Decisions:** to note the following decisions made by MDDC

26/00219/House Erection of two-storey side extension and single-storey rear extension. Location: 4 Bowdens Lane, Shillingford. Decision: conditional approval.

26/00248/House Erection of a timber gazebo in rear garden. Location: Bowdenhays, South Molton Road, Bampton. Decision: conditional approval.

25/01805/Full Erection of 1 self-build dwelling and associated landscaping works. Location: Five Levels Old Tiverton Road, Bampton.

**c) Any other planning matters.**

**15. FINANCE:**

**a) Payments to be approved**

LARC	Hire of room for Council meeting	£24.00
Four Seasons Tree Services Ltd	TBC	

**b) To note Direct Debits & fees paid in April.**

Unity Trust Bank	Monthly service fee	£7.00
Lloyds	Monthly charge for corporate card	£3.00
EDF Energy	Monthly DD for electricity for toilets	£77.35
MDDC	Business rates for old lockup	£38.44
MDDC	Business rates for Charter Fair	£58.75

**c) Payments made since the last meeting**

EWJ Tanner	Rent for office	£350.00
Four Seasons Tree Services Ltd	Extra cut recreation field	£72.00
Cllr R White	Expenses claim for Christmas tree lights etc	£235.74

**d) Receipts since the last meeting: precept - £45,000.00**

**e) To note the decision of the Finance Committee to transfer £30,000 to the CCLA Investment Account**

**f) Annual accounts 2025-26.**

**g) To agree to Earmark Reserves from 2025-26 budget to continue projects in 2026-27.**

**h) Asset Register.** To agree amendments and the removal of some items.

**16. Social Media Policy.** To review and agree the updated policy.

**17. Clerks Report**

**18. Date of the next Council meeting – 1st June 2026 at 7.00pm in the LARC building.**