Bampton Town Council

www.bamptontowncouncil.gov.uk

Clerk: Mrs Jill Larcombe
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25th February 2026

To all Councillors.

You are hereby summoned to attend a Meeting of Bampton Town Council to be held in the LARC building on Monday 2nd March 2026 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe
Jill Larcombe - Clerk to the Council

AGENDA

1. **Apologies and Acceptance for Absence:**

2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

3. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
   A reminder that members of the public are not allowed to raise issues when Council is in committee.

4. **Chairman's Report (for information only) -**

5. **Reports**
   a) County Councillor
   b) District Councillor

6. **To approve the minutes of the meeting held on the 2nd February 2026 as an accurate record of the meeting.**

7. **Bampton Fair Committee.** To receive a report from the committee meeting held on 2nd March 2026.

8. **Hall Committee.** To receive a report from the Hall Committee meeting held on 12th February 2026

9. **Finance Committee.** To receive a report from the Finance Committee meeting held on 16th February 2026.

10. **Open Spaces Committee**

a) Report. To receive a report from the Open Spaces Committee Meeting held on 27th February 2026.

b) To consider acceptance of a quote for new play equipment in Station Road as recommended by the Open Spaces Committee.

11. **Planning:**

a) Planning applications - Mid Devon District Council has asked for observations from the Town Council on planning application/s received before the meeting.

26/00018/Full Change of use of agricultural land to residential garden, retention of garden store, potting shed, office with decking, garage, and retention of alterations and extension to outbuilding and its use as an annex and occasional holiday let. Location: Greenstreet Cottage, Bampton.

26/00219/HOUSE Erection of a two-storey side extension and single storey rear extension. Location: 4 Bowdens Lane, Shillingford.

26/00248/HOUSE Erection of a timber gazebo in rear garden. Location: Bowdenhayes, South Molton Road, Bampton.

26/00260/HOUSE Erection of a single storey extension to the rnorth west elevation, alterations to the existing entrance and associated external work. Location: Woodwaye, Ford Road, Bampton

b) Planning decisions: to note the following decisions made by MDDC

26/00050/PNAG Prior approval for the construction of a new road. Location: Land at NGR 292603 121645 South of Oakfordbridge, Bampton. Decision: prior approval not required.

c) Any other planning matters. Reminder of invitation to MDDC Planning Training Session on Thursday 26th March 2026 at 18:00 – 20:30 on Teams or in person at Phoenix House.

12. **Response to consultation on Local Government Reorganisation.**

13. **To consider whether to sign up as an Emergency Community Hub and apply for a free kitbox.**

14. **Finance:**

a) Payments for approval

LARC	Hire of room for Council meeting	£24.00

b) To note Direct Debits & fees paid in February

Unity Trust Bank	Monthly service fee	£6.00
Lloyds	Monthly charge for corporate card	£3.00
EDF Energy	Monthly DD for electricity for toilets	£77.35
EDF Energy	Monthly DD for pump house electricity	£20.87

c) To report on payments made since the last meeting

Janice Caunter	Cleaning toilets	£350.00
EWJ Tanner	Rent for office	£350.00
Richard White	Bampton Fair rent	£100.00
Sonic Fireworks	Deposit for fireworks	£375.00
Bampton Community Hub	Rent for car park for Bampton Fair 2024 & 2025	£432.00
Hi-Tec Drains	Investigating leat blockage & clearance	£474.00
JRB Enterprise Ltd	Dog poo bags	£190.98
Cllr S Fouracres	Expenses Claim	£112.60
Luke Hadley	Office window cleaning	£10.00
EDF	Electricity for office	£73.17

d) Receipts since the last meeting. Stall fees - £240 and car park/toilets -£301

e) To agree to pay venue hire and expenses for Community Wellbeing Event in early May.

f) To appoint an internal auditor for 2025-26

15. To review Standing Orders and Financial Regulations

16. To review the Internal Control Policy

17. To adopt an IT Policy and Data Protection Policy

18. Clerk's Report.

19. Confirmation of the date of the next meeting. Tuesday 7th April 2026 (Change of day due to Easter).