



Bampton Town Council
www.bamptontowncouncil.gov.uk

Clerk: Mrs Jill Larcombe
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26th November 2025

To all Councillors.

You are hereby summoned to attend a Meeting of Bampton Town Council to be held in the LARC building on Monday 1st December 2025 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Clerk to the Council

AGENDA

1. **Apologies and Acceptance for Absence:**
2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
3. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e.f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
4. **Co-option of one councillor to Bampton Town Council and update on second vacancy.**
5. **Chairman's Report (for information only) -**
6. **Reports**
 - a) County Councillor
 - b) District Councillor
7. **To approve the minutes of the meeting held on the 3rd November 2025 as an accurate record of the meeting.**
8. **Open Spaces Report**
 - a) Update on repairs to the bus shelter at Petton Cros

- b) Update on surveying the pipework and clearance of any blockages or restrictions that feed the leat
- c) Update on creating a disabled parking bay in Station Road car park
- d) To note the next Open Spaces meeting will be held on Thursday 11th December

9. Planning:

a) Planning applications - Mid Devon District Council has asked for observations from the Town Council on planning application/s received before the meeting. No applications received when the agenda was published.

b) Planning decisions: to note the following decisions made by MDDC

25/01148/Full Erection of two covered yard extensions. Location: Land and Buildings at NGR 300873 124454 Parsonage Farm, Shillingford. Decision: conditional approval.

25/01298/HOUSE Conversion and extension of existing garage/outbuildings to create garage/workshop/stores and games room with guest accommodation/office above following partial demolition of garage and demolition of outbuildings. Whittenhays, Bampton. Decision: conditional approval.

c) To note the following application: 25/01527/CAT Notification of intention to reduce the end weight loaded limb in the Northeast crown by up to a maximum of 3m. Crown reduce the third Southwest main scaffold limb by up to a maximum of 4m within the conservation area. Location: 2A Brook Street, Bampton.

d) Any other planning matters.

10. To consider a proposal for the addition of a public footpath from Bowbier Hill in Bampton Parish to Cove Down and Bridleway No.10, Tiverton.

11. To decide whether to extend the lease on the Bampton Town Council office at 2 Newton Square.

12. Finance:

a) Payments for approval

LARC – hire of room for Council meeting	£24.00
St Michael & All Angels Church – share of stall fees 2024 & 2025	£350.00

b) To note Direct Debits & fees paid in October

Unity Trust Bank – service charges	£6.00
Lloyds Corporate Card -	£3.00
EDF Energy – electricity toilets	£77.35
EDF Energy – electricity Pump House	£41.01
MDDC - business rates Bampton Fair	£41.00
MDDC - business rates old lockup	£62.00
Pennin Water Services – water bill old lock up	£53.43

c) To report on payments made since the last meeting

Janice Caunter – toilet cleaning	£350.00
EWJ Tanner – rent for the office	£350.00
Ken White Signs Ltd – signs for Fair	£981.00
Specialist Medical Transport Ltd – first aid cover for fair	£750.00
Duotonic Music – music entertainment for fair	£150.00

Mr J Chumbley - music entertainment for fair	£150.00
Mr R Colome - music entertainment for fair	£150.00
Mr D Kerslake – music entertainment for fair	£350.00
Mr R Thomas – music entertainment for fair	£150.00
Mr K Macleod – music entertainment for fair	£150.00
West Street Band – music entertainment for fair	£200.00
Travis Perkins – line marking paint	£40.10
Fitzpatrick Woolmer – fingerposts	£17,476.80
Gary Wilson – Punch & Judy for	£250.00
Luke Hadley – office window cleaning	£10.00
Cllr S Fouracres – expenses claim	£39.27
EDF – electricity for office	£134.63
Devon & Somerset Marquees – marquee hire for fair	£2394.98
Tony Stephens & Son – electrical work toilets, office etc	£676.70
Corks & Cru – stewards’ refreshments	£117.30
Castle Grove Nursing Home – stewards’ refreshments	£101.12
Cove Garden Nursery – plants for Bampton in Bloom	£428.50
Dan Woollacott Fencing – fencing off steps Motte & Bailey	£273.60
Agricultural Contract Services Ltd – Christmas trees	£840.00

d) Receipts since the last meeting. Stall fees, sponsorship & Christmas trees

e) Finance report including bank reconciliations -

13. Clerks Report

14. Confirmation of the date of the next meeting. 5th January 2026