



Bampton Town Council
www.bamptontowncouncil.gov.uk

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29th October 2025

To all Councillors.

You are hereby summoned to attend a Meeting of Bampton Town Council to be held in the LARC building on Monday 3rd November 2025 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Clerk to the Council

AGENDA

1. **Apologies and Acceptance for Absence:**
2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
3. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e.f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
4. **Chairman's Report (for information only) -**
5. **Reports**
 - 5.1. County Councillor
 - 5.2. District Councillor
6. **To approve the minutes of the meeting held on the 6th October 2025 as an accurate record of the meeting.**
7. **Report from the Charter Fair 2025:** Cllr White to report.
8. **Open Spaces Report**
 - a) To review the arrangements for the Pickleball Groups priority use of the MUGA following the

end of the trial period.

b) Update on repairs to the bus shelter at Petton Cros

c) Update on arranging to survey the pipework and clear any blockages or restrictions that feed the leat

d) Update on creating a disabled parking bay in Station Road car park

9. Planning:

a) Planning applications - Mid Devon District Council has asked for observations from the Town Council on planning application/s received before the meeting: no applications received when the agenda was published.

b) Planning decisions: to note the following decisions made by MDDC

24/01294/DPO Application under The Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to seek to discharge the terms of a section 106 agreement pursuant to planning permission 16/00047/FULL. Location: Scotts Business Park Woodland Close Bampton. Decision: permission granted.

23/00209/Full Erection of 2 dwellings and associated works. Location: Land and Buildings at NGR 295663 122384 Frog Street, Bampton. Decision: conditional approval.

25/01124/Full Erection of replacement garage. Location: Land and Building at NGR 295814 122456 Morebath Hill, Bampton. Decision: conditional approval.

c) Any other planning matters.

10. FINANCE:

a) Payments for approval

Four Seasons Tree Services Ltd – monthly maintenance contract – TBC

LARC – hire of room for Council meeting £24.00

b) To note Direct Debits & fees paid in October

Unity Trust Bank – service charges £6.00

Pennon Water Services – water bill for toilets £199.30

Pennon Water Services – water bill old lockup £67.89

Lloyds Corporate Card - £3.00

EDF Energy – electricity toilets £77.35

EDF Energy – electricity Pump House £41.01

MDDC business rates Bampton Fair £41.00

MDDC business rates old lockup £62.00

c) To report on payments made since the last meeting

Janice Caunter – toilet cleaning £550.00

EWJ Tanner – rent for the office £350.00

PKF Littlejohn LLP £756.00

Viking Direct – supplies for toilets £107.99

PD Moore Ltd – repairs to toilet flushing system £183.22

AF & SJ Parkins – Bampton Fair stall refund £35.00

Midland EMA LTD – entertainment for Bampton Fair £2406.00

Silent Solutions – balance of payment for silent disco £400.00

Slick Events Ltd – balance of payment for mobile stage £1615.50

Clare Leahy – balance of payment for entertainment £562.50

Glover Corporation Ltd – balance payment for fireworks £1350.00

d) Receipts since the last meeting

Car park and toilets donations

£547.00

e) Finance report including bank reconciliations

f) To receive External Auditors Report from PKF Littlejohn LLP

g) To review Grants Policy and application form

h) To consider a request for a grant from Petton PCC towards the costs of an environmental report to support a planning application for Change of Use of agricultural land to Churchyard extension.

11. Clerks Report

12. Arrangements for Remembrance Sunday, 9th November 2025.

13. Council meeting dates – review of meeting day. Confirmation of the date of the next meeting.