



Bampton Town Council
www.bamptontowncouncil.gov.uk

Clerk: Mrs Jill Larcombe

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28th September 2025

To all Councillors.

You are hereby summoned to attend a Meeting of Bampton Town Council to be held in the LARC building on Monday 6th October 2025 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Clerk to the Council

AGENDA

- 1. Apologies and Acceptance for Absence:**
- 2. Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
- 3. Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e.f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
- 4. Reports**
 - 4.1. County Councillor**
 - 4.2. District Councillor**
- 5. To approve the minutes of the meeting held on the 1st September 2025 as an accurate record of the meeting.**
- 6. Report from the Charter Fair Committee meeting held on 6th October 2025:** Cllr White to report.
- 7. Report from the Hall Committee meeting held on 11th September.**

8. Open Spaces Report:

- a) Report from Open Spaces Committee meeting held on 25th September
- b) Update on repairs to the bus shelter at Petton Cross
- c) Update on purchasing the phone boxes.
- d) Update on arranging to survey the pipework and clear any blockages or restrictions that feed the least
- e) Update on bin replacement

9. Planning:

a) Planning applications - Mid Devon District Council has asked for observations from the Town Council on the following planning application:

25/01124/Full. Erection of replacement garage. Location: Land and Building at NGR 295814 122456 Belle Vue, Bampton.

25/01298/House Conversion and extension of existing garage/outbuildings to create garage/workshop/stores and games room with guest accommodation/office above following partial demolition of garage and demolition of outbuildings. Location: Whittenhays, Bampton.

b) Planning notifications: to note. No comment to be made.

25/0120/CAT Notification of intention to reduce crown by 5m to 2 x sycamore trees within the conservation area. Location: 22 Frog Street, Bampton.

c) Planning decisions: to note the following decisions made by MDDC

25/00928/Full Variation of conditions 2 of planning permission 18/00628/FULL (Conversion of existing steel framed agricultural building to two 3-bedroom holiday cottages) to allow substitute plans to regularise alterations to the elevations. Location: New Park Lodges, New Park, Bampton. Decision: conditional approval.

25/01025/CLP Certificate of lawfulness for widening of existing driveway and erection of a fence. Location: Mount Pleasant, Bampton. Decision: certified as lawful.

d) Notification of planning application to be considered by the MDDC Planning Committee.

25/00209/Full Erection of 2 dwellings and associated works. Location: Land and Buildings at NGR 295663 122384 Frog Street, Bampton. This application will be considered at the hybrid meeting on 8th October 2025 at 2.15pm at Phoenix House, Tiverton.

e) Any other planning matters.

10. FINANCE:

a) Payments for approval

Four Seasons Tree Services Ltd – monthly maintenance contract – TBC

LARC – hire of room for Council meeting £24.00

b) Direct Debits & fees

Unity Trust Bank – service charges £6.00

c) To report on payments made since the last meeting

LARC – hire of room for Council meeting £24.00

Janice Caunter – toilet cleaning £350.00

Andy Loos – portable toilet hire for Apple Day £140.00

Community Council of Devon – membership & 2 places on training session £140.00

Four Seasons Tree Services Ltd – maintenance contract £803.99

Four Seasons Tree Services Ltd – cleaning of leat in June £432.00

Four Seasons Tree Services Ltd – removal of fallen tree	£660.00
Gopak – replacement table	£106.88
Edge IT Systems Ltd – Annual charge for Microsoft licences	£914.42
The Flag Shop – Bampton Town Council flags	£1197.00
Luke Hadley – cleaning office windows	£10.00
E Tanner – office rent	£350.00
Rupert White Interiors Ltd – stationery for fair & council Business	£80.98
Bampton Twinning – grant towards talk 24 th September	£150.00
Mid Devon District Council – play area checks 6 months	£662.40
Sonic Fireworks – 25% deposit for firework display for fair	£450.00
Devon & Somerset Marquees Ltd – 25% deposit for fair	£798.32
Slick Events Limited – 25% deposit for stage for fair	£538.50

d) Receipts since the last meeting

e) Finance report including bank reconciliations

f) To review Grants Policy and application form

11. Clerks Report

12. Council meeting dates – review of meeting day. Confirmation of the date of the next meeting.