

BAMPTON TOWN COUNCIL

Clerk: Mrs Jill Larcombe

4A Newton Square, Bampton, Tiverton, EX16 9NE

Tel: 07704 915211

Email: clerk@bamptontowncouncil.gov.uk

www.bamptontowncouncil.gov.uk

2nd July 2025

To all Councillors.

You are hereby summoned to attend a Meeting of Bampton Town Council to be held in **St Michaels Community Hall** on Monday 7th July 2025 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Clerk to the Council

Prior to the commencement of the formal meeting there will be a short presentation from Ben Penney (MDDC) and Johnny Clover, Zed Pods project manager for the School Close site and an opportunity to ask questions and raise concerns.

Commencement of formal meeting

AGENDA

1. Apologies and Acceptance for Absence:
2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
3. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
4. **Chairman's Report (for information only) -**
5. **Reports**
 - 5.1. County Councillor
 - 5.2. District Councillor
6. To approve the minutes of the meetings held on the 2nd June 2025 and 28th June 2025 as accurate records of the meetings.

7. Report from the Charter Fair Committee meeting on 7th July 2025: Cllr White to report.

8. Open Spaces Report:

8.1. To note the cleaning of the leat and any comments

8.2. To report that the application for £15,000 funding for the finger posts as signage within the town project has been successful.

8.3. To consider the quote received for the replacement toilet door and charging system and other work required.

8.4. Update on repairs to the bus shelter at Petton Cross

8.5. Motte & Bailey – update on plans for repairs. To agree to purchase a replacement memorial bench and agree new siting.

8.6. Update on creating disabled parking bay in Station Road car park

8.7. Update on purchasing the phone boxes.

8.8. To consider a request from the Pickleball Group for signage at the MUGA (Times when use is limited to the group)

9. Update on the Councils actions and proposals on projects identified in 2023/24 regarding improvements in accessibility in the town to be paid from the Sheila Howells Legacy.

10. Planning:

10.1. Planning applications - Mid Devon District Council has asked for observations from the Town Council on the following planning application:

25/00763/House. Retention of a single storey rear extension. Location: 3 Mary Lane, Bampton.

25/00867/TPO. Application to crown reduce 1 Yew tree by 2- 3mtrs, protected by Tree Preservation Order 01/00003/TPO. Location: Mary Foxes House, Newton Square, Bampton.

25/00888/House. Erection of an extension following demolition of existing porch. Location: Lower Bowdens Farm, Bowdens Lane, Shillingford.

10.2. Planning decisions: to note the following decisions made by MDDC

25/00237/FULL. Conversion of barn to form one dwelling, to include the demolition of an agricultural building. Location: Land and Buildings at NGR 296082 122730 Court Grove Farm, Bampton. Decision – conditional approval.

10.3. Prior Notification

25/00566/PNCOU. Prior Notification for the change of use from Commercial, Business and Service (Use Class E) to 2 one-bedroom flats under Class MA. Location: 24 Fore Street, Bampton. Decision: approval of prior approval.

10.4. Any other planning matters.

11. Emergency Plan update: Cllr R Brooker to report.

12. 20's Plenty Motion – to report on DCC's new policy to permit 20's plenty where people live, work, play and go to school and the implementation of 20mph zones, where the local Parish Council has passed the 20's Plenty motion and consider whether BTC should pass a motion.

13. FINANCE:

13.1. Payments for approval

LARCS – venue hire 7th July £42.00

Paul Russell (Trading as Parish and Town Auditing Services) £295.00

Travis Perkins – materials to repair bench £77.22

Jill Larcombe – refund sign purchase £69.37

13.2. Direct Debits & fees

Unity Trust Bank – service charges	£6.00
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13.3. To report on payments made since the last meeting

Janice Caunter – toilet cleaning	£350.00
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Four Seasons Tree Services Ltd	£803.99
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Cove Garden Nursery – summer plants B in B	£1,039.25
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Paintman – paint etc for seat refurbishment	£101.9
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13.4. Church Clock - to consider a request from the PCC for a contribution towards the cost of repairs

13.5. Bampton Twinning Association – to consider a request for funding towards speaker expenses.

13.6. Bank reconciliations

13.7. Internal Audit Report – to receive a report from the internal auditor.

13.8. Annual Accounting Statement – to resolve to agree the amended Annual Accounting Statement

14. To discuss progressing the new Town Council website

15. Clerks Report

16. Date of the next Council meeting – 1st September 2025 at 7.00pm in the LARC building.