

BAMPTON TOWN COUNCIL

Clerk: Mrs Jill Larcombe

4A Newton Square, Bampton, Tiverton, EX16 9NE

Tel: 07704 915211

Email: clerk@bamptontowncouncil.gov.uk

www.bamptontowncouncil.gov.uk

28th May 2025

To all Councillors.

You are hereby summoned to attend a meeting of Bampton Town Council to be held in the LARC building on Monday 2nd June 2025 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Clerk to the Council

AGENDA

1. **Apologies and Acceptance for Absence:**
2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
3. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
4. **Chairman's Report (for information only) -**
5. **Reports**
 - 5.1. County Councillor
 - 5.2. District Councillor
6. **To approve the minutes of the meeting held on the 6th May 2025 as an accurate record of the meeting.**
7. **Report from the Charter Fair Committee meeting on 2nd June 2025:** Cllr White to report.
8. **Open Spaces Report:**
 - 8.1. Report from Council Open Spaces Committee meeting on 28th May 2025
 - 8.2. Update on arrangements for carrying out maintenance work for BTC
 - 8.3. To receive an update on discussions about finger posts as signage within the town
 - 8.4. To report on repairs to the toilets and consider rationalisation of costs for the toilets.

8.5. Update on repairs to the bus shelter at Petton Cross and the request for a bus stop sign on the opposite side of the road.

8.6. Motte & Bailey – update on plans for repairs

8.7. Update on creating disabled parking bay in Station Road car park

8.8. Update on purchasing the phone boxes.

9. Update on the Councils actions and proposals on projects identified in 2023/24 regarding improvements in accessibility in the town to be paid from the Sheila Howells Legacy.

10. Planning:

10.1. Planning applications - Mid Devon District Council has asked for observations from the Town Council on the following planning application:
23/00209/Full Erection of 2 dwellings and associated works. Location: Land and Buildings at NGR 295663 122384 Frog Street, Bampton. Revised drawings and additional information.

10.2. Prior Notification application – for information only.

25/00566/PNCOU Prior Notification for the change of use from Commercial, Business and Service (Use Class E) to 2 one-bedroom flats under Class MA. Location: 24 Fore Street, Bampton.

10.3. Planning decisions: to note the following decisions made by MDDC

25/00179/RPPS Removal of public payphone service: Telephone Number 01398 331390
Location: K6 Telephone Kiosk at NGR 295695 122282 Newton Square, Bampton. Decision: consent.

25/00180/RPPS Removal of public payphone service: Telephone Number 01398 331399.
Location: K6 Telephone Kiosk at NGR 296018 122111 Briton Street, Bampton. Decision: consent.

25/00403/LBC Listed Building Consent for the removal of existing conservatory and replace with loggia; replacement of casement window with sash window; replace pvc fascia and gable cheek.
Location: 6 Brook Street Bampton, Tiverton. Decision: listed building consent granted.

25/00407/FULL Erection of self-build dwelling and triple garage with room over following Demolition of existing bungalow; removal and replacement of existing double garage with garden room. Location: Hazelhurst, Tiverton Road, Bampton. Decision: conditional approval granted.

25/00458/Full Erection of timber BBQ cabin. Location: Land at NGR 294036 120394 Duval Barn, Bampton. Decision: conditional approval granted.

25/00467/Full Erection of timber barbecue cabin. Location: Land at NGR 294558 120576 Duval Barton, Bampton. Decision: conditional approval granted.

10.4. Any other planning matters.

11. Emergency Plan update: Cllr R Brooker to report.

12. VJ Day 2025: to note national and local plans for commemoration.

13. FINANCE:

13.1. Payments for approval

LARCS – venue hire 2 nd June	£42.00
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13.2. Direct Debits & fees

Unity Trust Bank – service charges	£6.00
Source for Business (DD July 1st) water bill Brook Street	£28.62

13.3. To consider Council's insurance with Clear Councils is up to date and that Council wish to renew under the 3 year contract at a cost of £1,261.44. To resolve actions and expenditure.

13.4. To report on payments made since the last meeting

Janice Caunter – toilet cleaning	£350.00
LARCS – venue hire 6 th May	£42.00
Viking – toilet rolls and stationery	£77.12
Four Seasons Tree Services Ltd	£803.99

13.5. Bank reconciliations

13.6. Internal Audit Report – to receive a report from the internal auditor.

13.7. Annual Governance Statement – to resolve to agree the Annual Governance Statement

13.8. Annual Accounting Statement – to resolve to agree the Annual Accounting Statement

13.9. Notice of Public Rights and Publication of Council's Accounts – to resolve to agree the dates of publication from 4th June to 15th July 2025 thus including the first 14 days of July as required.

14. Clerks Report

15. Date of the next Council meeting – 7th July 2025 at 7.00pm in the LARC building.

16. Part 2 item – to discuss the possibility of permanent office space for BTC.