

BAMPTON TOWN COUNCIL

Clerk & RFO: Mrs Jill Larcombe

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2nd April 2025

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARC building on Monday 7th April 2025 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Clerk to the Council

AGENDA

1. **Apologies and Acceptance for Absence:**
2. **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
3. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
4. **To agree the appointment of Jill Larcombe as the Clerk and Responsible Financial Officer.**
5. **Idling engines** – to consider any further information
6. **Chairman's Report (for information only) -**
7. **Reports**
 - 7.1. **District Councillor**
8. **To approve the minutes of the meeting held on the 3rd March 2025 as an accurate record of the meeting.**
9. **Report from Cllr White on the Charter Fair Committee meeting held on 7th April 2025.**
10. **Christmas Events Committee.**
11. **Open Spaces Report:**

- 11.1. To receive a report from the Open Spaces Working Party Meeting.
- 11.2. To agree the purchase of Bleed Control Kits (To be kept in the defibrillator cabinets)
- 11.3. To receive an update on discussions about finger posts as signage within the town
- 11.4. To receive an update on proposed changes to the toilets.
- 11.5. To receive an update on repairs to the bus shelter at Petton Cross and the provision of a bus stop sign on the opposite side of the road.
- 11.6. To receive an update on the ordering of the Pickleball equipment and the cleaning of the MUGA
- 11.7. Update on delivery of sand for pétanque court
- 11.8. To receive details of a quote to clear vegetation from the leat and weeds from the pavement on 3 occasions during the growing season.

12. To receive an update on a site for the defibrillator in Shillingford

13. To review and update the Councils actions and proposals on projects identified in 2023/24 regarding improvements in accessibility in the town to be paid from the Sheila Howells Legacy.

14. Planning

14.1. Planning applications - Mid Devon District Council has asked for observations from the Town Council on the following planning application:

25/00137/CAT Notification of intention to fell 1 Conifer tree within the Conservation. Location: Mellow Mead, Mary Lane, Bampton.

25/00230/Full Change of use of agricultural land to domestic garden and erection of single storey extensions to side and rear Location: Land at NGR 296051 122700 & Court Grove, Bampton.

25/00403/LBC Listed Building Consent for the removal of existing conservatory and replace with loggia; replacement of casement window with sash window; replace pvc fascia and gable cheek. Location: 6 Brook Street, Bampton.

25/00407/Full Erection of self build dwelling and triple garage with room over following demolition of existing bungalow; removal and replacement of existing double garage with garden room Location: Hazelhurst, Tiverton Road, Bampton.

25/00458/Full Erection of timber BBQ cabin Location: Land at NGR 294036 120394, Duvale Barn, Bampton.

25/00467/Full Erection of timber barbecue cabin. Location: Land at NGR 294558 120576, Duvale Barton, Bampton.

14.2. Planning Decisions: to note the following decisions made by MDCC

25/00179/RPPS Removal of public payphone service: Telephone Number 01398 331390
Location: K6 Kiosk at NGR 295695 122282 Newton Square, Bampton. Decision: Consent subject to further consultation.

25/00180/RPPS Removal of public payphone service: Telephone Number 01398 331399
Location: K6 Telephone Kiosk at NGR 296018 122111 Briton Street, Bampton. Decision: Consent subject to further consultation.

25/00265/CAT Notification of intention to crown reduce by 2m 1 Maple tree in a Conservation Area. Location: Riverside Hall Car Park, Brook Street, Bampton. Decision: no objection.

25/00281/CAT Notification of intention to reduce crown of silver birch by 2-2.5mtrs within the conservation area. Location: Castle Lodge, Castle Street, Bampton. Decision: No objection.

14.3. Any other planning matters.

15. Emergency Plan update: Cllr L Bull to report.

16. FINANCE:

16.1. Payments to be approved

Mrs J Larcombe - interim clerking and printing	£910.00
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MDDC – litter bin emptying	£468.00
Travis Perkins – sand etc	£148.36
Scribe accounts software	£1065.60
Edge IT termination of agreed for accounts software	£463.00
Devon Association of Local Councils	£643.09
Andrew Deptford prep kit for defib	£29.94

16.2. Payments made since the last meeting

Janice Caunter – toilet cleaning	£350.00
P D Moore repairs to toilet flushing system	£462.00
UK Pickleball Shop – pickleball equipment	£189.00
Amazon - Eco Walker Court Marker Set	£29.99
Amazon – court marking tape	£7.09
Riverside Hall – hire of hall for Christmas event	TBC
MDDC - box of litter pickers	£143.71
Pests Off - Treatment of wasp nest in apex of pump house roof	£72.00
Countrywide (Grounds maintenance) - February	£637.82
Countrywide (Grounds maintenance) – March	£637.82
South West Hygiene Ltd (Direct Debit 31 st March)	£437.76
EDF (Direct Debit 25 th March) electricity	£17.02
EDF (Direct Debit 3 rd March) electricity	£20.95
IONOS (Charge to card) Charter Fair domain name	£11.99
IONOS (Charge to card) SSL starter kit	£36.00

16.3. Bank reconciliation

16.4. Risk Review 2024-25 – report from working party

16.5. Review of the effectiveness of internal controls and internal audit - report from working party

17. Request for Bampton Town Council involvement in the compliance for the volunteer database

18. Arrangements for Annual Parish Meeting on 25th April

19. Clerks Report

20. Date of the next Council meeting – Tuesday 6th May 2025 at 7.00pm in the LARC building.