

BAMPTON TOWN COUNCIL

Interim Clerk: Mrs Jill Larcombe

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25th February 2025

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARC building on Monday 3rd March 2025 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Jill Larcombe

Jill Larcombe - Interim Clerk to the Council

AGENDA

1. Apologies and Acceptance for Absence:

2. Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

3. Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

4. To consider Pickleball proposal.

5. Idling engines – to consider any further information

6. Chairman's Report (for information only) -

7. Reports

7.1. County Councillor.

7.2. District Councillor

8. To approve the minutes of the meeting held on the 4th February 2025 as an accurate record of the meeting.

9. Report from the Charter Fair Committee meeting on 4th February 2025: Cllr White to report.

10. Christmas Events Committee. To note this will be discussed further at the April meeting.

11. Open Spaces Report:

- 11.1. Update on securing the map of Bampton sign on the Stage
- 11.2. To receive an update on discussions about finger posts as signage within the town
- 11.3. To report on repairs to the toilets and consider rationalisation of costs for the toilets.
- 11.4. Update on responsibility to side back Conifers and Pine away from electrical wires in Station Road car park
- 11.5. Update on response from MDDC on path/pavement cleaning
- 11.6. To agree work required following the last MDDC playground inspection report.
- 11.7. To discuss request for repairs to the bus shelter at Petton Cross and a bus stop sign on the opposite side of the road.
- 11.8. To discuss request for permission to use the recreation field for regular Junior Park runs if there is sufficient interest and volunteers
- 11.9. To report the date for the next Open Spaces Committee meeting.

12. To agree a site for the defibrillator purchased earlier in year

13. To review and update the Councils actions and proposals on projects identified in 2023/24 regarding improvements in accessibility in the town to be paid from the Sheila Howells Legacy.

14. Planning

14.1. Planning applications - Mid Devon District Council has asked for observations from the Town Council on the following planning application:

25/00138/Full Erection of summer pavilion Location: Duvale Priory, Bampton.

25/00237/Full Conversion of barn to form one dwelling, to include the demolition of an agricultural building Location: Land and Buildings at NGR 296082 122730 Court Grove Farm Bampton

25/00179/RPPS Removal of public payphone service: Telephone Number 01398 331390. Location: Public Telephone , Newton Square, Bampton.

25/00180/RPPS Removal of public payphone service: Telephone Number 01398 331399. Location: Public Telephone Box Briton Street Bampton

14.2. Planning Decisions: to note the following decisions made by MDDC

25/00053/CAT Notification of intention to reduce and lift the crowns of 1 Maple and 1 Yew tree by 1.5-2m; reduce the crown of 1 Yew tree by 1.5-2m; trim 1 Yew tree; lift the crown of 1 Holly tree to 5m and remove 1 Sycamore tree within the Conservation Area. Location: Graveyard Church of St Michael and All Angels, Bampton. Decision: MDDC has no objections.

25/00054/CAT Notification of intention to reduce 1 Acacia tree within the Conservation Area. Location: Castle Grove Nursing Home, Bampton. Decision: MDDC has no objections.

14.3. MDDC Call for Sites: To consider if the Council has any sites to put forward.

14.4. Any other planning matters.

15. Emergency Plan update: Cllr L Bull to report.

16. VE Day 2025: To consider how VE Day could be commemorated in Bampton.

17. FINANCE:

17.1. Payments to be approved

Mrs J Larcombe - interim clerking and printing	£732.00
MDDC – playground inspections	£954.00

17.2. Payments made since the last meeting

Janice Caunter – toilet cleaning	£350.00
Viking Office Uk Ltd – supplies for toilets	£73.12
Viking Office UK Ltd – padlock for shutter lock	£38.93
Devon Association of Local Councils – training	£36.00
Len Weller - P3 expenses	£15.00
Ewen Wigley – P3 expenses	£15.00
EDF (Direct Debit 10 th February) electricity	£27.00
EDF (Direct Debit 3 rd March) electricity	£20.95

17.3. Bank reconciliations

17.4. To agree the Internal Auditor for 2024-25

17.4. To discuss and agree a change of accounts software

17.5. Risk Review 2024-25

17.6. Review of the effectiveness of internal controls and internal audit

16. Clerks Report

17. Date of the next Council meeting – 7th April 2025 at 7.00pm in the LARC building.