

# BAMPTON TOWN COUNCIL

Interim Clerk: Mrs Jill Larcombe

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29<sup>th</sup> October 2024 (Updated 1<sup>st</sup> November 2024)

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARC building on Monday 4<sup>th</sup> November 2024 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

*Jill Larcombe*

Jill Larcombe - Interim Clerk to the Council

## AGENDA

### 1) Apologies and Acceptance for Absence:

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

**3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

### 4) To receive an update on plans for Christmas 2024.

### 5) Chairman's Report (for information only) -

### 6) County & District Councillor reports -

### 7) To approve the minutes of the meeting held on the 7th October 2024 as an accurate record of the meeting

### 8) Charter Fair Report from Cllr White.

### 9) Open spaces –

- i. Update on replacement of the lids on the 2 bins at the Millennium Green.
- ii. Update on securing the map of Bampton sign on the Stage
- iii. Update on discussions about finger posts as signage within the town
- iv. Clearance of leaves from footpaths

- v. To discuss the Rospa Play Area Inspection reports

### 11) Hall update from Cllr White

### 12) Idling engines – to discuss the campaign plans

### 13) EV charging point: to receive an update on the Council’s application to DCC for funding.

### 14) Planning

#### i. Planning applications - Mid Devon District Council has asked for observations from the Town Council on the following planning application:

24/00994/HOUSE Conversion and extension of loft to provide additional living accommodation and engineering works to reduce ground level. Location: 4 High Street Bampton Tiverton (received 14.10.24)

24/01599/FULL Erection of summer pavilion for use in connection with holiday let Location: Orchard Barn, Duvale Barton, Bampton. (Received 31.10.24)

#### ii. Planning Decisions: to note the following decisions made by MDDC.

24/01308/HOUSE Erection of two-storey rear extension. Location: Myrtle Cottage, Shillingford, Tiverton. Decision: permission refused.

24/01113/FULL Alterations and repairs to existing garages. Location: Forde House, Briton , Bampton. Decision: conditional approval granted.

#### iii. Any other planning matters: to discuss an email raising significant concerns regarding workshops organized by the International School of Temple Arts (ISTA), scheduled to take place at Duvale Priory located at Duvale Barton, Bampton.

### 15) FINANCE:

#### i. Agreement of Local Government Services Pay Agreement 2024-25 and payment of back pay to previous Clerk/RFO

#### ii. Payments to be approved

MDDC - emptying litter bins April to September	£468.00
MDDC – play area inspections	£1,045.00
Four Seasons Tree Services – clean site	£2,268.00
JRB Enterprise Ltd – dog waste bags	£190.62
J Caunter – toilet cleans October	£350.00
Mrs J Larcombe – expense claim for HI-viz jackets	£460.10
Mrs J Larcombe- Interim Clerking	£1,080.00
Specialist Medical Transport - medical cover for fair	£500.00
Contact Radio Communications Ltd – hire of radio equipment	£260.40

#### iii. To report on payments made since the last meeting

J Caunter – toilet cleans September	£350.00
MDDC – litter bin emptying 01.04.24 – 30.09.24	£468.00
Brendan Orchards – hire of equipment for Apple Day	£90.00
Adventure Okehampton – mobile climbing wall hire 31 <sup>st</sup> October	£560.00
Four Seasons Tree Services – weeding leat	£387.00
Bampton LARCS – hire of the LARC for 7 <sup>th</sup> October meetings	£42.00
Viking Office UK Ltd – supplies for toilets	£177.54
St Michael’s Community Hall – hire of hall m defibrillator training	£20.00

EDGE IT Systems Ltd – IT Support Contract	£387.12
Countrywide Grounds Maintenance – grounds maintenance	£637.82
Viking – supplies for toilets	£177.54
Andrew Deptford – defibrillator & cabinet (Paid 09/09/24)	£1,524.00
Devon & Somerset Marquees – marquee hire for Charter Fair	£867.54
Bank charges 30.09.24	£10.96
Bank charges 31.10.24	£5.40

**v. To report income received since the last meeting:**

**vi. Bank reconciliation 31.08.24 and 30.09.24**

**vii Budget v Actual:** to receive a report for the period April to September 2024 and agree any necessary action.

**viii Review of Financial Regulations**

**17) Clerks Report**

**18) Date of the next Council meeting** – 2nd December 2024 at 7.00pm in the LARC building.

**Items for Information**

**Email circulations during the past month**

DALC E -bulletins