

# BAMPTON TOWN COUNCIL

*Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP*

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**27<sup>th</sup> August 2024**

**To all Councillors.**

**You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Monday 2<sup>nd</sup> September 2024 at 7.00 pm for the purpose of transacting the following business.**

**Members of the public and press are welcome to all council meetings.**

***Penny Clapham***

**Penny Clapham, BA (Hons) PSLCC  
Clerk to the Council**

## **AGENDA**

**1) Apologies and Acceptance for Absence:**

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

**3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

**4) Chairman's Report (for information only) -**

**5) County & District Councillor reports** – August monthly report received from Cllr. Adcock and circulated to Councillors on 19<sup>th</sup> August.

**6) Minutes** – to approve and sign the Minutes of the meeting held on the 1<sup>st</sup> July 2024

**7) Charter Fair report** – Cllr. White to report

## 8) Open spaces –

- i. Replacement of the bins x 2 at the Millennium Green – detail emailed to councillors in July.
- ii. Sycamore tree on roadside edge of Riverside Hall car park
- iii. Map of Bampton sign on the Stage – wobbly.
- iv. Finger posts as signage within the town – to discuss both costs and suitable sites
- v. Quote received from Four Seasons for future grass cutting.

9) **Idling Engines** – to discuss setting up a campaign about idling engines with a lead person, possibly a small budget in order to print posters/involve the school. For discussion and action.

10) **Hall update** – Cllr. White to report.

11) **Funded Publicly Accessible EV** – for discussion; Cllr. Brooker.

## 12) PLANNING:

**Planning Applications** - Mid Devon District Council has asked for observations from the Town Council on the following planning applications:

- i. 24/00907/HOUSE Installation of 16 solar panels on main roof of house, Cats Castle, Shillingford.  
SUPPORTED (emailed 15/07)
- ii. 24/01021/CAT Notification of works to various trees within conservation area, Manor Mill House, Bampton.  
NO OBJECTION (emailed 15/07)
- iii. 24/00747/HOUSE Removal and replacement of existing garage with room over, removal of existing roof, creation of second storey with glass gable and terrace; erection of ground floor extension and enlargement of external terrace, Hazelhurst, Bampton  
NO COMMENT (emailed 01/08)
- iv. 24/00994/HOUSE Conversion and extension of loft to provide additional living accommodation and engineering works to reduce ground level, 4 High Street, Bampton.  
NO OBJECTION (emailed 01/08)
- v. 24/01113/FULL Alterations and repairs to existing garages, Forde House, Briton Street, Bampton  
NO COMMENT (emailed 22/08)

## Planning Decisions:

- a) 24/00583/HOUSE Erection of storage barn and installation of sewage treatment plant, Chainbridge Lodge, Bampton.  
APPROVED
- b) 24/00907/HOUSE Installation of 16 solar panels on main roof of house, Cats Castle, Shillingford.  
APPROVED

## 13) FINANCE:

<b>Expenditure:</b>	Edd Lane Ecology – pump track	£461.35	BACS
	Raptors World – fair deposit	£231.25	BACs
	Dan Woollacott – fencing rec field	£3739.20	BACs
	PKF Littlejohn – external audit fee	£504.00	BACs
	Employment August	£869.60	BACs
	<i>Submitted and paid by bank transfer 22<sup>nd</sup> August 2024</i>		
	J. Caunter – toilet cleans	£350.00	BACs
	Pro-act Marketing Ltd	£120.00	BACs

## Income:

Bank Reconciliation circulated to all councillors prior to the meeting. Not available yet for August. Council to resolve to accept the receipts and payments account as listed above.

**14) External Audit Report** – this report received from PKF Littlejohn the external auditors on the 1<sup>st</sup> August. No issues reported and all documents posted to the Council website as required by law. To be noted.

**15) Unity Trust Bank** – changes to the current account – monthly statements with charges now being made monthly instead of quarterly. To be noted.

**16) Maintenance person** – to resolve to agree the appointment of Jay Kemp as Council's maintenance person on a self-employed contract basis. To resolve to agree a contract.

**17) Defibrillator for the Recreation Field** – to consider the purchase of a defibrillator to be sited at the Recreation Field – prices for the same type as already installed within the town are 775.00 + heated cabinet with light (no lock) 495.00 = £1270.00 + VAT.

**18) EDF Energy** – Using the Scheme of Delegation, the Clerk has signed up to a three year contract from 1<sup>st</sup> August 2024 for power to the toilets. Standing charge of 60p per day (same as previously) unit rate 27.4p – slightly higher. Council to formally ratify this contract.

Note – currently in credit at the Pumphouse by £25.85

**19) Clerk's Report** –

- i) Citizens Advice have written to thank us for the donation made last year, with apologies for not doing so earlier due to staff shortages.
- ii) Invoices sent to both the Scout Group and Bampton AFC dated 22<sup>nd</sup> August.

#### **Items for Information**

The next Council meeting is on 7<sup>th</sup> October 2024 at 7.00pm in the LARC building.

#### **Email circulations during the past month**

DALC Bulletin 32 (sent 24/07)