

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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3rd April 2024

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Monday 8th April 2024 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

**Penny Clapham, BA (Hons) PSLCC
Clerk to the Council**

AGENDA

- 1) Apologies and Acceptance for Absence:** Cllr. White. Cllr. N. Bull.
- 2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
- 3) Public Discussion –** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
- 4) Chairman's Report (for information only) -**
- 5) County & District Councillor reports:-**
- 6) Minutes –** to approve and sign the Minutes of the meeting held on the 4th March 2024
- 7) Charter Fair –** to receive an update on actions to date.
- 8) Open Spaces –**

- i. Grass cutting programme; for further discussion and to agree actions.
- ii. Blocked leat – update.
- iii. Parish maintenance person – for discussion; to agree actions.

9) Website planning – to receive updates as to the new/replacement websites for both the Charter Fair and the Town Council.

10) Charter Fair – to receive an update from the Fair Committee Meeting.

11) Pump Track – Start date has been pushed back to May. Planning at Mid Devon have been informed.

12) PLANNING:

Planning Applications - Mid Devon District Council has asked for observations from the Town Council on the following planning applications:

- a) 24/00024/HOUSE Erection of single storey rear extension, Spring Cottage, West Street.
- b) 24/00378/FULL Erection of a replacement dwelling, Ringwood, Old Tiverton Road.
- c) 24/00379/FULL Erection of a replacement dwelling, Five Levels, Old Tiverton Road.
- d) 24/00305/FULL Erection of a dwelling and associated works, 7 South Molton Road.

Planning Decisions:

- a) 24/00147/HOUSE Erection of a carport, Windfall, West St., Bampton.
APPROVED

12) FINANCE:	Freaky by Design – 2 x websites	£798.00	BACs 18/03
Expenditure:	Ionos – Charter Fair domain name	£11.99	CARD
	Mid Devon Council – discharge planning fee	£72.50	CARD
	South West Hygiene – annual charge	£420.95	DD
	South West Water – Church first half	£156.79	DD
	South West Water - car park first half	£54.75	DD
	Viking Direct – office supplies	£114.59	BACs
	Viking Dircet – toilet supplies	£11.34	BACs
	Mid Devon Council – bin empties	£468.00	BACs
	Clerk’s Expenses Q4	£198.79	BACs
	Employment March – inc holiday pay	£1139.00	BACs
	PAYE & NI Q4	£851.03	BACS
	Countrywide – grass cuts	£582.38	BACs
	LARCS – room hire	£42.00	BACs
	Annual charge rates		
	Car Park & Toilets	£0	
	Old Store, Bridge Terrace	£386.15	DD x 10 months
	Tolls of Fairs	£623.75	DD x 10 months

Income:

Bank Reconciliation circulated to all councillors prior to the meeting.
Council to resolve to accept the receipts and payments account.

13) Town & Parish Charter – between Mid Devon Council and Bampton; discussion and agreement of any comments on this Charter.

14) Charity Trustees – a meeting of the Charity Trustees for the Millennium Green and the Recreation Field took place on Friday 22nd March. The minutes of that meeting are on the Council website. To be noted.

15) Meeting days – currently the first Monday of the month, which clashes with at least two bank holidays every year. To recommend this is changed in order to eliminate the bank holiday clash.

16) Clerk's Report (for information only)

- i. The charity annual returns for the Recreation Field and the Millennium Green have been submitted. They were late due to the Charities Service not informing me (until I asked) of the changes they put in place in 2023 and the requirement to change all sign in details.
- ii. The proposed PSPO to allow dogs on leads in the childrens' play areas various, has been amended back to 'no dogs' as previously agreed with Mid Devon Council.
- iii. Ride across Britain in September. Asking Council if we are providing toilet facilities and/or refreshments.
- iv. HM Land Registry Alert Service – this has been set up for a while on Council owned properties. The six month report states no alerts received.

Items for Information

The next Council meeting is on Monday 13th May 2024 at 7.00pm in the LARC building.

Email circulations during the past month

NALC Chief Executive's Bulletin (sent 07/03)

NALC Bulletin with the Practitioners Guide (sent 21/03)