

Bampton Fair Committee

Clerk: Mrs. P. Clapham BA (Hons) PSLCC, Penton Chapel, Christow, Exeter, EX6 7NP

www.bamptontowncouncil.gov.uk

Tel: 07704 915211

Email: clerk@bamptontowncouncil.gov.uk

3rd April 2024

To all Committee Members.

You are hereby summoned to attend the Meeting of Bampton Fair Committee on Monday 8th April at 5.15 pm in the LARC for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

Penny Clapham, BA (Hons)
Clerk to the Council

AGENDA

- 1) **Apologies and Acceptance for Absence:** Cllr. White.
- 2) **To elect a Chairman for this meeting -**
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, Council members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Fair Committee to consider on a future agenda.
- 4) **Minutes** – to agree and sign the minutes of meeting held on 8th January and 4th March 2024.
- 5) **Actions** –
 - i. Is there a letter to go out with the Fair application forms this year? If so, what type of content to put into any letter, such as contacts/pitch logos/ etc.
 - ii. There is a fair email address to which as clerk I currently do not have access. How can this be sorted so that these emails come direct to my laptop.
 - iii. Any prime event sourced for this year's fair?

- iv. To receive updates on the Charter Fair website
- v. To receive updates on music and booked events.
- vi. Any other proposed actions not listed above for discussion.

The next Committee meeting will be held on 13th May 2024 at 5.15pm in the LARC.