

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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30th March 2023

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 5th April 2023 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

Penny Clapham, BA (Hons) PSLCC
Clerk to the Council

AGENDA

- 1) **Apologies and Acceptance for Absence:** Cllr. White. Cllr. Weston.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
- 4) **Chairman’s Report (for information only) -**
- 5) **County & District Councillor reports:-**
- 6) **Minutes – to approve and sign the Minutes of the meeting held on the 1st March 2023**
- 7) **Traffic issues –**
 - i. To create a build out area outside the entrance to the Recreation Field in order to force drivers to take a wider berth for the safety of those crossing the road – in the region of £1000 with the lining.

- ii. To consider an island in the middle of the road (Figs Shop) with drop pavements either side, to create a safer crossing place – in the region of £5000
- iii. To consider town 'gateways'. These inform drivers that they are about to enter a speed limit zone. Highways approve of these 'gateways'.
- iv. To note that the disabled bays in Brook Street are advisory, so no plate/information is required and no plans to make these spaces formal. Our Highways Officer states that if the spaces are being abused, members of the public can report on the highways website with a photo; link <https://www.devon.gov.uk/roadsandtransport/report-a-problem/report-a-parking-problem/>

8) Storage container – for discussion as to whether a storage container is purchased or rented. To be sited at the back of the Riverside car park. The lease has now been signed by both parties.

9) Pump Track at the Millennium Green – to receive a progress update. Clerk to report.

10) Bampton Charter Fair – To receive any updates bearing in mind that the Fair Committee meeting is on 12th April.

11) Open Spaces Reports –

- i. Draft action plan (circulated prior to this meeting) for discussion.
- ii. Brief update on walk round with Ashley Clapp from Countrywide Grounds Maintenance, 5th April.
- iii. Play equipment – Cllr. Williams to report.
- iv. Request to site a memorial bench in the Recreation Field near to the gate into the footpath field.

12) Climate Emergency Planning – Cllr. L. Bull to report. Clerk attending Climate Change Summit (via Zoom) 26th April.

13) Christmas Planning for 2023 – Cllr. L. Bull to report.

14) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- i. 22/02223/FULL Erection of 1 holiday let, provision of access and associated works, land at NGR 295303 121655 (South of Scotts Quarry), Bampton.
- ii. 23/00463/FULL Formation of an earth banked slurry store, Land at NGR 296450 121768 Luttrell Farm, Bampton.

Planning Decisions:

- a) 22/01990/PNAG Prior notification for the erection of an agricultural building, New Park Bampton. APPROVED (Agricultural/forestry prior approval)
- b) 22/02071/FULL Reinstatement, conversion and change of use of buildings to form a dwelling (Use Class C3) and ancillary accommodation; formation of accommodation within ruin for use as a home office and/or annexe; erection of an outbuilding, erection of agricultural building and associated works, Higher Bowbierhill Bampton Devon EX16 9EE. APPROVED
- c) 23/00272/CAT Notification of the intention to remove some birch trees, tidy and deal with other trees, within a conservation area, The Old House, Frog Street. NO OBJECTION

15) FINANCE:

Expenditure:	Viking Direct – toilet rolls	£37.07	BACs
	Edge IT – first year accounts contract	£366.00	BACs
	GL Jones Playgrounds x 2 invoices	£1266.72	BACs
	J.Caunter – toilet cleans March	£310.00	BACs

Clerk's expenses Q4	£307.16	BACs
Employment March	£827.24	BACs
PAYE & NI Q4	£621.57	BACs
D. Somerwill – agreed works on walls	£1952.40	BACs
SLCC training – climate change summit	£72.00	BACs (for clerk)
Dutch Landscape Architects	£810.00	BACs
SW Water – Church per annum	£295.64	DD
SW Water – Car park per annum	£107.93	DD
Tolls of Fairs rates payable 2023/24	£623.75	DD
Old Store rates payable 2023/24	£351.05	DD

Income: CCLA deposit fund interest to end Feb. £261.33

Bank Reconciliation circulated to all councillors at the meeting.
Council to resolve to accept the receipts and payments account.

16) Annual Parish Meeting – to be held in the Community Hall, 6.30pm Friday 14th April. There will be some displays and updates from community groups within Bampton Parish. Refreshments also will be served. To be noted.

17) Coronation Activities – to receive an update of any planned activities.

18) Clerk's Report (for information only)

- i. Contract between Council and Edgelt Accounting System renewed for a further 5 years.
- ii. Internal audit for Council booked for Tuesday 18th April.
- iii. Morebath Cricket Club sent a very nice thank you email for the grant given in 2022 and updated Council on their current activities plus issued invitations to all councillors to visit.
- iv. Emergency Alert test will be held on Sunday 23rd April via mobile phones. See website for further information.

PART II

Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

19) Bampton Hall – To discuss latest developments, Cllr. White to report. To agree actions and associated expenditure.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

The next Council meeting is on **THURSDAY 18th MAY 2023** at 7.00pm in the LARC building.

Email circulations during the past month

Devon Climate Emergency Newsletter (sent 07/03)	DALC bulletin 11 (sent 16/03)
ConnectMe Devon update (sent 20/03)	NALC Chief Executive's Bulletin (sent 27/03)
DALC newsletter 13 (sent 29/03)	