

# Bampton Fair Committee

Clerk: Mrs. P. Clapham BA (Hons) PSLCC, Penton Chapel, Christow, Exeter, EX6 7NP

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25<sup>th</sup> January 2023

To all Committee Members.

You are hereby summoned to attend the Meeting of Bampton Fair Committee on Wednesday 1<sup>st</sup> February 2023 at 5.00 pm in the LARC for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

*Penny Clapham*

Penny Clapham, BA (Hons)  
Clerk to the Council

## AGENDA

- 1) **Apologies and Acceptance for Absence:**
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, Council members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Fair Committee to consider on a future agenda.
- 4) **Minutes** – to agree and sign the minutes of meeting held on 7<sup>th</sup> December 2022.
- 5) **Charter Fair final accounts 31/01/2023 -**  
Income: Stallholders/Donation/Fairground/Sponsorships £8,736.50  
Expenditure: £9,220.76 nett of VAT  
Balance: Loss of **£484.26**  
Full expanded accounts are available on application to the Clerk.  
Cllr. White to explain the reasons behind the deficit incurred at the 2022 Fair.

- 6) **Grant monies** – unspent grant monies from the 2021 Charter Fair remain at £290.50. Fair Committee to decide actions for these monies.
- 7) **Contract with Rotary** – for discussion and updating.
- 8) **Charter Fair Lease** – the lease with the Lord of the Manor to hold the Charter Fair concludes on the 16<sup>th</sup> October 2023. There is therefore a need to renew the lease as soon as possible.
- 9) **Actions from the Open Meeting as noted in the December meeting** – to agree to take these actions forward.
- 10) **Planning for the 2023 Charter Fair** –
  - i. Signage for the Crafts in the Church
  - ii. Stallholders must not be allowed to leave early using vehicles; this must be emphasised on the booking form
  - iii. To discuss the possibility of the temporary licence for alcohol to be in the Council's name so relieving the various individuals of having to apply.
  - iv. The gents toilets in the Riverside Hall were not fit for purpose on Fair day 2022 – to follow up with the Riverside Hall Committee.
  - v. The first aiders have been booked for 2023 – no entertainers booked as yet; for discussion.

The next Committee meeting will be held on 1<sup>st</sup> March 2023 at 5.00pm.