

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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26th October 2022

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 2nd November 2022 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

Penny Clapham, BA (Hons) PSLCC
Clerk to the Council

AGENDA

- 1) **Apologies and Acceptance for Absence:**
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.
A reminder that members of the public are not allowed to raise issues when Council is in committee.
- 4) **Chairman's Report (for information only) -**
- 5) **County & District Councillor reports-**
- 6) **Minutes – to approve and sign the Minutes of the meeting held on the 5th October 2022.**
- 7) **Charter Fair** – to receive a first report on this year's Fair held on 27th October.
- 8) **Millennium Green** – to receive an update if available

9) **Bampton Hall** – further progress report to be received.

10) Open Spaces reports –

- i. Toddler swings – a further two companies have been circulated to the Open Spaces Committee. To arrange for interested play companies to attend Bampton to survey and quote.
- ii. Quotation form for grass cutting contract circulated to councillors for comment before January circulation to interested companies.
- iii. Trees surrounding the car park need to be checked. To agree actions and associated expenditure.

11) Grant application Community Hall – accounts now received and application re-circulated to councillors for discussion. To agree actions and associated expenditure.

12) Bampton Traffic – there is concern in the town about speeding traffic.

The most effective method to check on speeding through the town is to set up a Community Speed Watch programme.

<https://www.devon-cornwall.police.uk/support-and-guidance/on-the-road/speed-watch/get-involved-with-speed-watch/>

This is run by our policing team – please get in touch with the Clerk if you wish to be involved and have checked the requirements on the above website.

'20 is Plenty' – this was discussed earlier this year; Seddons had offered to make signage available for free at that time/or primary school children may be able to do this as a project. For further discussion.

Drain above Ashleigh Park.

13) Christmas planning – to receive an update from Cllr. L. Bull.

14) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 22/01857/FULL Erection of extension and formalisation of parking spaces, Bampton Surgery.
No Comment made
- b) 22/01881/HOUSE Installation of log biomass boiler, Wonham House, Bampton
No Comment made
- c) 22/02024/FULL Change of use of land from agriculture to dog walking and exercise area, land at NGR 294231/122528 High Cross, Bampton.

Planning Decisions:

15) FINANCE:

Expenditure:

| | Dutch Landscape Architects VAT only (now registered) | |
|---|--|------------|
| | £550.00 | BACs 13/10 |
| Cemetery support grant | £500.00 | BACs |
| Mid Devon Council – bins | £468.00 | BACs |
| Edge IT – finance band upgrade | £272.59 | BACs |
| Ken White Signs – Fair (from Locality Fund 2022) | £974.40 | BACs |
| Contact Radio – Fair | £223.20 | BACs |
| Employment October (inc overtime) | £928.95 | BACs |
| DALC – Clerk attendance conference | £42.00 | BACs |
| J. Caunter – toilet cleans October | £310.00 | BACs |
| Neil Thornton – play/bench repairs | £155.00 | BACs |
| LARC – room hire November | £60.00 | BACs |

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|-----------------------------------|----------|------|
| Ken White Signs – Fair | £327.60 | BACs |
| Bampton Community Hub – Fair | £352.00 | BACs |
| L & A Street Building – car park | £1176.00 | BACs |
| Pitch refunds x 2 as pitch re-let | £105.00 | BACs |
| Rainbow Gecko – Fair | £400.00 | BACs |
| Hedgerow Print – Fair | £324.00 | BACs |
| Cottage Beer Project – Fair | £187.50 | BACs |

Income: CCLA Dividend September £117.13

Bank Reconciliation circulated to all councillors at the meeting.

Council to resolve to accept the receipts and payments account.

16) Budget for 2023 to 2024 – to include planning for the May elections, councillor training and the King’s coronation. Budget to be assessed and agreed in principle.

17) LARC costs – An increase of £2 per hour to £12 per hour is being put in place from 1st December for the hire of the LARC building for Council meetings – to agree actions and expenditure.

18) Parish Online – this is a mapping service which could be useful particularly for Council’s assets. It would be free for the first year as we insure with BHIB after that, there would be an annual subscription.

19) Clerk’s Report

- i. Devon Assoc of Local Councils conference attended by the Clerk – report circulated to councillors on 10th October.
- ii. Avian Flu is on the increase and the Dept of Trading Standards has issued requirements for bird-keepers to follow. <https://www.gov.uk/guidance/avian-influenza-bird-flu#AIPZ>
Guidance is available on the above link.
- iii. Change of work days. Monday to Thursday inclusive, 9-1 (though not all for Bampton as contracted for 12 hours per week currently).
- iv. Note – Clerk’s November salary and holiday pay to be completed prior to the 14th November.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

Please note the January meeting will be held on the second Wednesday of the month, 11th January 2023.

The next Council meeting is on 7th December at 7.00pm 2022 in the LARC building.

Email circulations during the past month

DALC Newsletter 49 (sent 14/10)

NALC Chief Executive’s Bulletin (sent 17/10)

Air Quality Supplementary Planning Document – public consultation from 24/10 to 16/12 (sent 24/10)