

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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31st August 2022

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 7th September 2022 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

**Penny Clapham, BA (Hons) PSLCC
Clerk to the Council**

AGENDA

1) Apologies and Acceptance for Absence:

2) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

4) Chairman's Report (for information only) -

5) County & District Councillor reports:-

6) Minutes – to approve and sign the Minutes of the meeting held on the 6th July 2022.

7) Millennium Green – to receive an update on the survey with reference to teen facilities. To agree further actions and associated expenditure.

8) Bampton Hall – to receive a progress report on the pre-planning and environmental studies.

9) Charter Fair – update from the Fair Committee

10) Open Spaces & Assets-

- a) Vandalism report since April 2022 – for discussion. (Attached to this agenda). A link as to how to report a crime has been placed onto the Council and the Town websites, with a request to report vandalism.
- b) Bins around Bampton. An up to date list of all the bins around Bampton has been provided by Mid Devon Council together with a map. There are 34 bins, emptied twice weekly.
- c) Grass cutting contract – to consider this contract should be put out for quotations early in 2023.
- d) Fly tipping – information on this subject and how you can report it is available here and on the council website. <https://www.middevon.gov.uk/residents/environment/street-care/fly-tipping/>
- e) Restricted byways nos 26 & 27 Notice of Order – comments to be received by October.
- f) Asset register – it has been decided to photograph Council’s assets as an update to the asset register. A visual check of many of the assets was made by the Chairman and the Clerk on Wednesday 24th August.
- g) A replacement ‘grab bar’ is required for the disabled toilet – currently being sourced.
- h) It is impossible to pick the apples in the orchard due to the overgrowth – to agree actions.

11) Christmas – planning for this annual festive break – Cllr. L. Bull to report.

12) Grant application from St. Michael’s Community Hall – to discuss and agree actions and associated expenditure.

13) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

Planning Decisions:

- a) 22/00107/HOUSE Installation of replacement front door and window, The Gallery, Newton Square.
GRANTED
- b) 22/01150/FULL Erection of replacement dwelling (revised scheme) Five Levels, Old Tiverton Rd.
APPROVED
- c) 22/01135/HOUSE Erection of single storey timber garage and carport, The Castle, Castle St.
APPROVED
- d) 22/01331/FULL Erection of an agricultural barn, Kersdown Barton.
APPROVED

14) FINANCE:

Expenditure:	A. Deptford replacement defib pads	£137.94	BACs 11/07
	UK Table Tennis – table and installation	£924.00	BACs 11/07
	SW Water – toilets estimated	£106.61	DD
	SW Water – store estimated	£14.93	DD
	N. Page P3 works to footpaths	£300.00	BACs 08/08
	Four Seasons – Grass + weeding	£839.99	BACs 08/08
	Employment July	£785.64	BACs 08/08
	Hoar Oak Publishing – Fair	£42.00	BACs 08/08
	EDF – toilets (prior to regular DD)	£67.82	DD 29/07
	Buy a Plan	£33.46	Card
	Ionos – Bampton.org domain	£11.99	Card

For payment and authorisation at this meeting.

IBIS UK – computer fault fix	£30.00	BACs
PKF Littlejohn – external audit	£360.00	BACs
S. Fouracres – assorted purchases	£129.51	BACs
Employment August	£785.64	BACs
Sam Stokes – Jubilee balance owing	£1,667.02	BACs
Heritage Centre – from Jubilee monies	£1,000.00	BACs
J. Caunter – toilet cleans August	£310.00	BACs
LARC – hire for meeting	£60.00	BACs
Four Seasons	tba	

Income:	Open Reach wayleave	£24.50	BACs
	CCLA to 31 st July	£67.03	Re-invested
	Toilets & car park income	£170.00	Cash banked

Bank Reconciliation circulated to all councillors prior to the meeting.
Council to resolve to accept the receipts and payments account.

15) External Audit Result – no issues raised by the external auditor and the notice of conclusion of audit has been published on the website.

16) Finance Committee – to set a pre-budget discussion date towards the end of September.

17) Clerk's absence from 14th November until January 2023 – to discuss whether a locum should be in situ during this absence. All but 4 days of this leave is covered under annual holiday allowance.

18) Jubilee Celebrations – final financial result from the Jubilee 4 day weekend's activities.

Total income £12,270: total expenses (inc. 2 listed above) £12,110.61: leaves £159.39.

A suggestion that the balance from the Fair 2021 of £740.50 is added to the above to provide some photography/media workshops for children. Council to consider and agree actions.

19) Civility and Respect Pledge – information circulated prior to this meeting – to agree actions.

20) Clerk's Report –

- i. Clerk will be attending the Devon Assoc of Local Councils conference on 5th October.
- ii. Complaint received reference overgrown trees/hedging on footpath from Station Road – Highways have been informed by email.
- iii. Warm Spaces initiative – to be aware of this national initiative

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

The next Council meeting is on 5th October 2022 at 7.00pm in the LARC building.

Email circulations during the past month

DALC Newsletter 32 (sent 13/07)

DALC Newsletter 38 (sent 26/08)