

# BAMPTON TOWN COUNCIL

*Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP*

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27<sup>th</sup> September 2022

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 5<sup>th</sup> October 2022 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

*Penny Clapham*

Penny Clapham, BA (Hons) PSLCC  
Clerk to the Council

## AGENDA

1) **Apologies and Acceptance for Absence:**

2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

4) **Chairman's Report (for information only) -**

5) **County & District Councillor reports:-**

6) **Minutes – to approve and sign the Minutes of the meeting held on the 7<sup>th</sup> September 2022.**

7) **Millennium Green** – further update to be received. To resolve to approve the balance of the architect's fee in order to progress to planning.

**8) Bampton Traffic –**

- a) The 20mph request for roads throughout the town submitted to Highways in March 2022 has not been allowed at this time. To be noted.
- b) Cost of repairing the potholes in Station Road car park is £980 + VAT. To agree actions and expenditure.

**9) Bampton Hall –** further progress report to be received.

**10) Charter Fair –** Council to be updated on actions for the Charter Fair 27<sup>th</sup> October.

**11) Open Spaces –**

- i. Single toddler and double junior swings available from Playdale @ £2276 + installation.

**12) Grant Application from the Community Hall –** deferred as awaiting for up to date accounts.

**13) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 22/01643/FULL Change of use of agricultural land for the siting of a shepherds hut for use as holiday let, land and buildings, Hayne Barton, Shillingford.
- b) 22/01807/FULL Variation of condition 2 of planning permission 16/00047/FULL (variation of condition 2 of planning permission 15/00437/FULL to allow the substitution of previously approved plans) to modify the floor plans and elevations of Plot 55, Scotts Business Park, Woodland Close, Bampton.
- c) 22/00915/MFUL Change of use of agricultural land for the siting of reception and welfare cabins, 8 log cabins and 30 glamping pods for holiday purposes, formation of new vehicular access and associated works, land at NGR 295546 122741 North of Frog Street, Bampton.

**Planning Decisions:**

- a) 22/01451 Notification of intention to fell 1 larch tree within conservation area, 22 Frog Street, Bampton.  
NO OBJECTION

**14) FINANCE:**

<b>Expenditure:</b>	Employment September	£785.84	BACs
	PAYE + NI Q2	£597.64	BACs
	Clerk's expenses Q2	£305.19	BACs
	Planning for Rec Field (Clerk)	£263.20	BACs
	JRB dog poo bags (Clerk)	£297.60	BACs
	BCW Road Signs (Clerk)	£162.95	BACs
	J. Caunter – toilet cleans	£300.00	BACs
	Four Seasons – grass cuts	tba	

**Income:** .

Bank Reconciliation circulated to all councillors at the meeting.  
Council to resolve to accept the receipts and payments account.

**15) Pre-budget calculations –** circulated prior to this meeting; for consideration and for action at the November meeting. To be noted.

**16) Dignity at Work Policy –** to replace the Bullying and Harassment Policy as Council has taken the Civility and Respect Pledge – circulated to councillors prior to this meeting. To resolve to adopt this Policy.

**17) Christmas** – to receive an update.

**18) Tree Policy** – attached to the agenda for information. Suggest a walking survey with a report is carried out on all trees on Council owned land. For action.

**18) Clerk's Report (for information only)**

- a) Further to the Chairman's report of September, a letter of support has been sent to the Bampton Scout Group 13<sup>th</sup> September by email.
- b) Civility and Respect Pledge has been registered; actions to create a training programme for both councillors and staff is continuing.
- c) Mid Devon Council have announced that unpaid carers can have free access to leisure centre for the time being. See the website for details.

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

**Items for Information**

The next Council meeting is on 2<sup>nd</sup> November 2022 at 7.00pm in the LARC building.

**Email circulations during the past month**

DALC Newsletter 44 (sent 14/09)

NALC Chief Executive's Bulletin (sent 20/09)

DALC Newsletter 46 (sent 23/09)

ConnectMe Devon update (26/09)