

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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27th April 2022

To all Councillors.

You are hereby summoned to attend the Annual Council Meeting of Bampton Town Council to be held on Wednesday 4th May 2022 at 7.00 pm in the LARC building for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

Penny Clapham, BA (Hons) PSLCC
Clerk to the Council

ANNUAL COUNCIL MEETING AGENDA

- 1) **Election of Chairman**
 - a) Invite nominations and elect a Chairman for the year.
 - b) Receive the Declaration of Acceptance of Office by the Chairman.
- 2) **Election of Vice Chairman**
- 3) **Confirm appointment** of signatories for cheque payments and authorised internet bank payments. Currently these are Cllr. Fouracres, Cllr. N. Bull, Cllr. White and Cllr. McHenry.
- 4) **Appointment/Confirmation of Committees**
 - i. Planning Committee
 - ii. Finance Committee
 - iii. HR Committee
 - iv. Open Spaces Committee
 - v. Bampton Charter Fair Committee
 - vi. Bampton Hall Committee
 - vii. Charity Committee (under the new law there needs to be a committee within the Council to operate charity business: ie Millennium Green and Recreation Field)

5) Appointment to Working Groups

P3 Footpath Warden
Flood Group
Snow Warden

6) General Power of Competence – to resolve to confirm the General Power of Competence, Council are qualified (Localism Act 2011) having two-thirds councillors elected and a qualified clerk (CiLCA or above).

7) Apologies and Acceptance for Absence:

8) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

9) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

10) Chairman's Report (for information only) -

11) County & District Councillor reports:-

12) Minutes – to approve and sign the Minutes of the meeting held on the 6th April 2022.

13) Internal Audit Report – to note no issues raised by the internal auditor.

14) Annual Governance Statement – to resolve to agree the Annual Governance Statement is accurate.

15) Annual Accounting Statement – to resolve to agree the Annual Accounting Statement is accurate.

16) End of year bank reconciliation and Explanation of variances – circulated and to be noted.

17) Charter Fair grant application – application received from Morebath Cricket Club towards the costs of the new fence for £300. (From monies available 2021 Fair, leaving a balance of £440.50)

18) Charter Fair update – Cllr. White to report

19) Bampton Hall – Cllr. Fouracres to report

20) Jubilee planning update –

- i. Huge thanks to Fraser Anti-Static for their extremely generous donation to the Jubilee funds of £5,000. This is enabling the organisers to upgrade the posters and banners to advertise our event, as well as towards providing music on the Thursday and the Saturday evening. We have also received another grant from a local business of £200 – very many thanks for this too.

PLANNING:

21) Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 22/00724/FULL Erection of a machinery and equipment storage building, land at Chainbridge, Bampton.
- b) Erection of a double garage with room above, Chainbridge Lodge, Bampton

Planning Decisions:

22) FINANCE:

Expenditure:	Bampton Community Hub – rental	£30.00	BACs 13/04
	Lock & Key – radar for disabled toilet	£115.10	BACs 13/04 to clerk
	Devon & Somerset Marquees – deposit	£359.45	BACs 13/04
	R. Pancherz – repairs to stonework	£300.00	BACs 13/04
	Lee Accounting – internal audit	£240.00	BACs 13/04
	Viking Direct – litter supplies	£276.05	BACs 13/04
	DALC annual subscription off precept	£421.66	DD
	EDF Toilets power	£53.43	DD
	IBIS UK upgrade to W10 + new hard drive	£125.00	BACs
	BHIB Annual Insurance	£970.66	BACs
	Employment April	£785.84	BACs
	Specialist Medical (Jubilee)	£685.00	BACs
	Four Seasons grass cuts April	£527.99	BACs
	Four Seasons – lengthmans duties	£756.00	BACs
	J. Caunter – toilet cleans April	£300.00	BACs
	Trophy Store – jubilee medals for children	£228.00	BACs to clerk

There may be more Jubilee invoices to settle – these will be listed as they come in.

Income:	First half precept less payment to DALC	£33,170.84	DD
	Jubilee grants received totalling	£12,450	BACs
	P3 Footpaths grant received	£700.00	DD

Bank Reconciliation circulated to all councillors prior to the meeting.

Council to resolve to accept the receipts and payments account.

23) Open Spaces –

- a) Teen facilities at the Millennium Green – to ascertain if the S106 monies from the Three Rivers development can be switched from the Recreation Field to the MG. If so, to progress with the application of the available funds. To agree actions to progress activities and any associated expenditure.

24) Clerk's report –

- i. VAT return submitted for £5,679.44

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

The next Council meeting is on Wednesday 1st June 2022 at 7.00pm in the LARC building

Email circulations during the past month

DALC Newsletter 18 (sent 11/04)

NALC Chief Executive's Bulletin (sent 11/04)