

# BAMPTON TOWN COUNCIL

*Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP*

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23<sup>rd</sup> February 2022

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 2<sup>nd</sup> March 2022 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

*Penny Clapham*

Penny Clapham, BA (Hons) PSLCC  
Clerk to the Council

## AGENDA

1) **Apologies and Acceptance for Absence:**

2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

4) **Chairman's Report (for information only) -**

5) **County & District Councillor reports:-**

6) **Minutes – to approve and sign the Minutes of the meeting held on the 2<sup>nd</sup> February 2022.**

7) **Bampton Charter Fair – Cllr. White to update general activities.**

8) **Grant applications received and to be agreed from Fair Monies 2021**

Shillingford & Petton Village Hall, £400 requested.

**9) Bampton Hall** – update to be received on current actions.

**10) Drone flying** – a request for permission to fly a drone from the Recreation Field. The drone in question is registered with the CAA and has a camera. To agree actions.

**11) Platinum Jubilee** – costs of a beacon (circulated) to agree actions and associated expenditure.

**12) Open Spaces Reports** –

- i. Millennium Green and proposals for a pump track – to receive updates regarding the beetle/planning.
  - ii. Recreation Field and the proposed table tennis table – to receive an update on installation costs.
  - iii. Car parking – to consider the planning implications of creating parking spaces at the recreation field.
- To agree actions and associated expenditure on any of the above.

**13) 20's Plenty Campaign** – to resolve to pass a motion supporting this campaign. Cllr. Fouracres to report. To consider a submission to Devon County Council in partnership with Cllr. Chesterton to support a 20mph scheme in Bampton. Said submission has to be in by 31<sup>st</sup> March. To agree actions.

**14) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 22/00175/FULL Erection of replacement dwelling, use of the 'Bothy' for incidental use, installation of package treatment plant, erection of garden building and repair/renovation of existing residential outbuildings, The Walled Garden Bampton.
- b) 22/0251/FULL Erection of replacement dwelling, Five Levels, Bampton
- c) 22/00253/FULL Erection of replacement dwelling, Ringwood, Old Tiverton Road, Bampton
- d) 22/00342/HOUSE Removal and replacement of concrete render with lime render and replacement windows, 22 Frog Street, Bampton

**Planning Decisions:**

- a)

**15) FINANCE:**

<b>Expenditure:</b>	OSCM Carpentry – repair toilet door	£76.60	BACs
	Viking Direct – toilet essentials	£124.16	BACs
	SW Hygiene – annual certificate	£389.88	BACs
	C. Fagg P3 footpath expenses	£17.50	BACs
	N. Page P3 works to paths 7 & 8	£79.00	BACs
	SLCC Practitioners Conference	£90.00	BACs
	J. Caunter – toilet cleans February	£280.00	BACs
	Employment February	£776.20	BACs
	LARCS – room hire 02/03	£50.00	BACs
	SW Water – toilets	£162.14	Est. DD
	SW Water – Old Store	£18.33	EST DD
	EDF Energy – toilets 11/12 to 18/02	£88.85	DD 08/03
<b>Income:</b>	February car parks income	£270.00	

CCLA to 31<sup>st</sup> January interest            £6.51            .

Bank Reconciliation circulated to all councillors at the meeting.  
Council to resolve to accept the receipts and payments account.

**16) Internal Control Policy** – to review and agree this policy updated for 2022.

**17) Council’s Risk Assessment** – to review and agree the risk assessment.

**18) Open Spaces Risk Assessment** - to review and agree this risk assessment.

**19) Asset Register** – to review and agree the Council’s asset register.

**20) Emails** – Cllr. White.

**21) Clerk’s report** –

- i. Checked and updated where necessary: Data Retention Policy; List of documents for retention Appendix A; Inventory of Data Schedule.

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

#### **Items for Information**

The next Council meeting is on 6<sup>th</sup> April 2022 7.00pm in the LARC building.

#### **Email circulations during the past month**

NALC Chief Executive’s Bulletin (sent 31/01)

Devon Climate Emergency news (sent 04/02)

DALC Newsletter 8 (sent 09/02)

Town & Parish Newsletter (sent 04/02)

DALC Newsletter 7 (sent 04/02)

NALC Chief Executive’s Bulletin (sent 14/02)