

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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27th January 2021

To all Councillors.

You are hereby summoned to attend the Virtual Meeting of Bampton Town Council to be held on Wednesday 3rd February 2021 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

**Penny Clapham, BA (Hons) PSLCC
Clerk to the Council**

<https://us02web.zoom.us/j/87436429081?pwd=MGV0ZU9mS3E0dEU4TVdhOXVnS3RDZz09>

AGENDA

1) Apologies and Acceptance for Absence:

2) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

4) Chairman's Report (for information only) -

5) County & District Councillor reports:-

6) Minutes – to approve the Virtual Minutes of the meeting held on the 13th January 2021.

7) Proposed Bampton Hall – to confirm the survey questions circulated prior to this meeting.

8) Open Spaces Committee –

- a) To receive an update on the lengthman's activities in January.
- b) Community payback – to further investigate this scheme and to nominate a project.
- c) Poo bag dispensers to be fitted at the recreation field and millennium green area.

9) Castle Street traffic issues – to engage a traffic consultant estimated times and costs?

10) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 20/01686/CLU Certificate of lawful use for the present use of the building as a dwelling, Pixton Woodlands, Bampton.
- b) 21/00063/CAT Notification of intention to fell 1 silver birch within conservation area, 2 Church Terrace, Bampton.
- c) 20/01019/FULL Conversion of barns into 2 dwellings, revised drawings, Kersdown Barton.

Planning Decisions:

- a) 19/01804/FULL Erection of replacement agricultural building, Lower Rill, Shillingford.
APPROVED

11) FINANCE:

Expenditure:	SW Water toilets Aug-Nov 2020	£160.36	DD
	Employment January	£589.20	BACs
	J. Caunter – toilet cleans	£310.00	BACs
	Four Seasons – grass cuts	£479.99	BACs
Income:	Toilets	£42.00	
	Car Park	£235.00	

Bank Reconciliation circulated to all councillors at the meeting.
Council to resolve to accept the receipts and payments account.

12) Internal Audit – to agree to the appointment of Hania Lee as Council's internal auditor for year ending 31st March 2020

13) Internal Control Statement – annual review carried out. To agree any changes if required.

14) Financial Regulations 2021 – to resolve to agree updates and amendments.

15) Asset Register – annual review of the register to be agreed.

16) Interim Devon Carbon Plan – out for consultation until the 15th February. Clerk will respond on behalf of the Council.

17) Doing what matters – Devon County Council pilot scheme for planning highway maintenance – Cllr. Hopkinson and Cllr. McHenry are taking on this scheme and will report back to Council.

18) Covid response – Council have supported requests for assistance during 2020 – to consider if there is a response need at present.

19) Clerk's report -

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

The next Virtual Council meeting is on Wednesday 3rd March at 7.00pm.

Email circulations during the past month

NALC Executive bulletin (sent 25/01)

Devon Carbon Plan consultation